



# Doncaster Council

Would you please note that a Group Meeting will be held at 1.00 p.m. in the Civic Office.

## Agenda

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To all Members of the

## COUNCIL

Notice is given that a Meeting of the Council is to be held as follows:

**Venue:** Council Chamber, Floor 2, Civic Office, Waterdale, Doncaster

**Date:** Thursday, 21st November, 2019

**Time:** 2.00 pm

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### BROADCASTING NOTICE

This meeting is being filmed for subsequent broadcast via the Council's site. The Council is a Data Controller under the Data Protection Act and images collected during this recording will be retained in accordance with the Council's published policy. Please be aware that by entering the Council Chamber, you accept that you may be filmed and the images used for the purposes set out above.

A handwritten signature in black ink, appearing to read "Damian Allen".

**Damian Allen**  
Chief Executive

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Issued on: Wednesday, 13 November 2019

**Governance Officer for this meeting**

David Taylor  
01302 736712

**Doncaster Metropolitan Borough Council**  
[www.doncaster.gov.uk](http://www.doncaster.gov.uk)

## ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Council Meeting held on 19th September, 2019. 1 - 16
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.
6. In accordance with the Council's Petition Scheme, to receive the presentation of a Petition relating to the Provision of traffic lights at the Hickleton and Marr junction, Red Hill.

(The Council has received a petition from, Miss Bobbie Pearson, the petition organiser, containing over 3,500 signatures from constituents, requesting the provision of traffic lights at the Hickleton and Marr junction, Red Hill.)

7. Questions from the public in accordance with Council Procedure Rule 13:-  
None received for this meeting.

### **A. Items where the Public and Press may not be excluded.**

#### **For Decision**

8. Corporate Parenting Board Annual Report 2018/19. 17 - 26
9. Neighbourhood Planning - Adoption 'Making' of the Bawtry Neighbourhood Development Plan. 27 - 34
10. Local Government and Housing Act 1989 - 6 Month Review of the Proportional Allocation of Seats on Committees and Sub-Committees, and Appointments to Outside Bodies. 35 - 44
11. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-
  - (i) Questions on Notice to the Executive:-  
None received for this meeting.
  - (ii) Questions without Notice to the Executive and the Chairs of Committees.

## **For Information and Not Endorsement**

12. To receive the minutes of the following Joint Authorities. 45 - 122
- A. Sheffield City Region Mayoral Combined Authority Board held on 29th July and 23rd September, 2019.
  - B. Sheffield City Region Local Enterprise Partnership Board held on 9th September, 2019.
  - C. South Yorkshire Fire and Rescue Authority held on 22nd July and 16th September, 2019.
  - D. South Yorkshire Pensions Authority held on 12th September, 2019.
  - E. South Yorkshire Police and Crime Panel held on 2nd September, 2019.
  - F. Team Doncaster Strategic Partnership held on 27th August, 2019.

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# Agenda Item 4

## DONCASTER METROPOLITAN BOROUGH COUNCIL

### COUNCIL

THURSDAY, 19TH SEPTEMBER, 2019

A MEETING of the COUNCIL was held in the COUNCIL CHAMBER, CIVIC OFFICE on THURSDAY, 19TH SEPTEMBER, 2019, at 6.00 pm.

#### PRESENT:

Chair - Councillor Linda Curran  
Mayor - Ros Jones  
Deputy Mayor - Councillor Glyn Jones

Councillors Nick Allen, Duncan Anderson, Lani-Mae Ball, Nigel Ball, Iris Beech, Rachael Blake, Nigel Cannings, Bev Chapman, Phil Cole, John Cooke, Mick Cooper, Jane Cox, Steve Cox, George Derx, Susan Durant, Nuala Fennelly, Neil Gethin, Sean Gibbons, John Gilliver, Martin Greenhalgh, Pat Haith, John Healy, Rachel Hodson, Charlie Hogarth, David Hughes, Eva Hughes, Richard A Jones, Majid Khan, Jane Kidd, Nikki McDonald, Tosh McDonald, Bill Mordue, John Mounsey, David Nevett, Jane Nightingale, Ian Pearson, Tina Reid, Andrea Robinson, Dave Shaw, Derek Smith, Frank Tyas, Austen White, Sue Wilkinson and Jonathan Wood.

#### APOLOGIES:

Apologies for absence were received from the Vice-Chair, Councillor Paul Wray, and Councillors Joe Blackham, Mark Houlbrook, Kenneth Keegan, Chris McGuinness, Sue McGuinness, Andy Pickering, Cynthia Ransome and Kevin Rodgers.

#### 35 Declarations of Interest, if any

There were no declarations of interest made at the meeting.

#### 36 Minutes of the Council Meeting held on 25th July, 2019

RESOLVED that the minutes of the Council Meeting held on 25th July, 2019, be approved as a correct record and signed by the Chair.

#### 37 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

The Chair of Council, Councillor Linda Curran, made the following announcement:-

“The Chair of the Police and Crime Panel, Councillor David Nevett, has circulated an email from Dr. Alan Billings’ Office, the Police and Crime Commissioner, about the next Public Accountability meeting which is to be held in this Council Chamber on Monday, 7th October at 10.30 am. This is a public meeting and all are welcome to attend. If you would like to put a Question to either the Police Force or the Police and Crime Commissioner, you must email your question to the Police and Crime Commissioner’s Office at least three days before the meeting.”

The Mayor of Doncaster, Ros Jones, made the following announcement:-

“Earlier this month, I along with the leader of Rotherham Council, Chris Read, and Senior Officers from Doncaster and Rotherham Councils met with Douglas Oakervee as part of his review into HS2. We stated our unchanged position in regards to the current route of HS2, and that if it was to go ahead, that they re-look at the route through South Yorkshire.

I will of course share with Members the written submission next week after it has been submitted to the Oakervee review.”

Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools, made the following announcement:-

“GCSE and A Level results for Doncaster are provisional and will be verified by Ofsted later in the year.

Outcomes for children across Doncaster have improved significantly across all Key Stages and I would like to personally congratulate all the children and young people of Doncaster for some great results this year.

Early years children have a good level of development in 2019 at 72.5%. The national figure is 71.7%. After four years of continuous improvement, we are now above the national average for the first time.

Key Stage 1; Reading, Writing, Maths combined, has improved and at 65% is now in line with national figures for the first time.

Key Stage 2; Reading, Writing and Maths, has improved and Doncaster’s figure is 77.1% and the national figure is 78.3%. We are so close; maybe next year.

Key Stage 4; GCSE, provisional data suggests that the average Attainment 8 Score in Doncaster is broadly in line with the emerging national average for the first time. There has been a substantial improvement in the proportion of Doncaster pupils averaging a standard pass or better in English and Maths (Grade 4+) since 2018, and an even larger improvement in the percentage achieving a strong pass (Grades 5+). There has been notable improvements across most Schools.

Key Stage 5; the emerging average for all Level 3 and A-Level qualifications shows an average grade of C+. This is an improvement on 2018.

In technical qualifications, the average grade is Distinction. This represents a significant increase of 5.8% since last year.

These results demonstrate significant improvement, particularly in the area of vocational qualifications.

Overall, these achievements clearly indicate a positive picture of improving outcomes for our young people moving into the future.”

38 Questions from the public in accordance with Council Procedure Rule 13

(A) Question from Mr. Tony Wilson to the Mayor of Doncaster, Ros Jones:-

“Has a consultant been appointed to put together a report to the Northern Transport Hub of the Government by March, 2020 and has a route been agreed for this proposed necessary improvement from Goldthorpe to the A1 at Marr?”

The Mayor of Doncaster, Ros Jones, gave the following response:-

“An Invitation to Tender for the development of a Strategic Outline Business Case for a Dearne Valley to A1M Regeneration Route is in preparation.

Sheffield City Region, Barnsley Council and Doncaster Council are jointly funding this work. The route under investigation is from the A6195 Broomhill Roundabout northwards to the A6195/A635 roundabout at Cathill and eastwards on the A635 to the A1M Junction 37 at Marr.

The potential scheme will include both on-line and off-line improvements, but its objective is to provide additional road capacity to facilitate development in the Dearne Valley and connecting it to the Strategic Road Network.

The consultant undertaking this work will be required to investigate route options for the off-line sections, notably on the A635 at Hickleton and Marr. The advantages and disadvantages for each route option investigated, will be evaluated by the consultant and set out in the Outline Business Case. This research will form the basis of any decision on a preferred route.”

In accordance with Council Procedure Rule 13.10, Mr. Wilson asked Mayor Jones the following supplementary question:-

“Thank you for the work that has been done on this, but we do have an ongoing argument with this safety problem, and we need your help and advice. There are unacceptable levels of traffic coming through Hickleton, and there is no footpath or cycle path between Hickleton and Doncaster, meaning we are therefore cut off and forced to use the bus or cars. It is simply not safe to walk or cycle. The footpaths we have in the village are not safe for the old or young with the volume of traffic passing through, and furthermore, there is no safe crossing place. Additionally, there is nothing to alert drivers to old people crossing roads. When will DMBC accept that something needs to be done to address road safety and the environment in this area? We beg DMBC to get road safety Officers to come and see for themselves, the work that has been done by the Parish Council, and address what improvements need to be made to the road structure.”

In response, Mayor Jones gave the following reply:-

“I am aware that DMBC Officers have been out already, but I will ask that they go out and take another look. I am also aware that they are monitoring air quality in this area to see how this is affecting the environment.”

### 39 Temporary Designated Section 151 Officer

The Council considered a report which sought approval for Debbie Hogg, Director of Corporate Resources, to be designated as Doncaster Council’s Section 151 Officer for a temporary period with effect from 1st November, 2019.

The role of the Section 151 Officer was currently held by the Chief Financial Officer who was due to commence a period of maternity leave from November. Therefore, in order to ensure there was continuity when the substantive post holder commenced her maternity leave and the Statutory Role of the Section 151 Officer was fulfilled, it was proposed that Debbie Hogg undertake this position for this period. As an experienced Section 151 Officer, the Director of Corporate Resources was suitably qualified and experienced to undertake this role.

RESOLVED that

- (1) Debbie Hogg be temporarily designated as Doncaster Council's Section 151 Officer with effect from 1st November, 2019, or the date of commencement of maternity leave, if this is earlier; and
- (2) the Monitoring Officer update the Constitution where necessary, to reflect the temporary change to Officer designation outlined within the report.

40 To consider the following Motion, written notice of which has been given by the Mayor, Ros Jones and Seconded by Councillor Dave Shaw, in accordance with Council Procedure Rule 16.1

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Mayor Ros Jones, and Seconded by Councillor Dave Shaw:-

#### Climate & Biodiversity Emergency

“The United Nations (UN) Intergovernmental Panel on Climate Change has warned that we have 12 years to make the necessary changes to limit a rise in global temperatures to 1.5C. Failure to act will see a marked increase in sea levels and flooding, extreme and abrupt changes to weather patterns, crop failures, extinctions of plant, insect and animal species, and global economic disruption and crisis. The increased frequency and intensity of extreme weather events that we have experienced locally and nationally highlight why this is such an important issue for Team Doncaster to respond to.

At the Global Climate Talks in Poland last December, the UK along with over 200 nations agreed action on climate change with a much greater role strongly implied for Local and Regional Authorities like Doncaster Council, in assisting Governments to achieve their carbon emission savings.

It should also be noted that the UN Secretary-General António Guterres will host the 2019 Climate Action Summit in New York next Monday 23rd September, to meet the climate challenge. The Summit will showcase a leap in collective national political ambition and reinforce the drive needed to rapidly accelerate action to implement the Paris Agreement.

This Council therefore:-

- Believes that climate change and sustainability are amongst the biggest issues of the 21st Century, and the effects of manmade and dangerous climate change are already manifestly occurring;

- Declares a Climate and Biodiversity Emergency;
- Notes that our current international targets are inadequate to respond to the challenge of keeping global temperature rises below 1.5C; and
- Notes the Intergovernmental Panel on Climate Change (IPCC) detail that we are already seeing the consequences of a 1°C of global warming through more extreme weather, rising sea levels and diminishing Arctic sea ice, among other worrying changes.

We request that Council:-

- Sets a new target and action plan for Doncaster Council to become carbon neutral;
- Resolves to work with our partners, other Local Authorities and the Yorkshire Region on carbon reduction projects, to ensure the UK is able to deliver on its climate commitments;
- Resolves to put sustainability, biodiversity and carbon reduction at the heart of this Council's agenda going forward supporting communities, business and individuals locally to make more sustainable choices; and
- Calls on the Government to provide the resources and powers so that Doncaster can make its contribution to the UK's Carbon Reduction targets."

The Chair afforded all Members in the Chamber the opportunity to speak on the Motion.

A vote was taken on the Motion proposed by Mayor Ros Jones, which was declared as follows:-

For – 45

Against – 0

Abstain – 0

On being put to the meeting the Motion was declared CARRIED.

RESOLVED that this Council notes that the United Nations (UN) Intergovernmental Panel on Climate Change has warned that we have 12 years to make the necessary changes to limit a rise in global temperatures to 1.5C. Failure to act will see a marked increase in sea levels and flooding, extreme and abrupt changes to weather patterns, crop failures, extinctions of plant, insect and animal species, and global economic disruption and crisis. The increased frequency and intensity of extreme weather events that we have experienced locally and nationally highlight why this is such an important issue for Team Doncaster to respond to.

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This Council therefore:-

- Believes that climate change and sustainability are amongst the biggest issues of the 21st Century, and the effects of manmade and dangerous climate change are already manifestly occurring;
- Declares a Climate and Biodiversity Emergency;
- Notes that our current international targets are inadequate to respond to the challenge of keeping global temperature rises below 1.5C; and
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- Calls on the Government to provide the resources and powers so that Doncaster can make its contribution to the UK's Carbon Reduction targets."

41 To consider the following Motion, written notice of which has been given by Councillor Rachel Hodson and Seconded by Councillor Rachael Blake, in accordance with Council Procedure Rule 16.1

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor Rachel Hodson, and Seconded by Councillor Rachael Blake:-

**Motion on NJC pay to Doncaster Council – A fully funded, proper pay rise, for Council and school workers**

“This Council notes:-

- Local Government has endured cuts from Central Government since 2010, with the think tank Centre for Cities, highlighting that Doncaster has been the 3rd worst hit Council in the UK;
- Doncaster Council has seen a 31% reduction in Central Government funding since 2010;
- By 2021, the total budget gap this Council has had to bridge will be a staggering £272 million, since Government austerity measures started in 2010/11;
- Doncaster Council has lost over 2,000 members of staff since 2010/11, yet is still expected to deliver the same level of service;
- The Local Government workforce has endured years of pay restraint, with pay going down in real terms; and
- Women have been disproportionately affected by the Central Government cuts, as they make up more than three quarters of the Local Government workforce.

This Council believes:-

- Our workers are public service super heroes. They work to support our communities across the Borough, and without the dedication of our staff, the services residents rely on would not be deliverable;
- Local Government funding has already been cut to the extent that a proper pay rise could result in a reduction to local services; and
- Central Government needs to take responsibility and fully fund increases in pay; it should not put the burden on Local Authorities whose funding has been cut to the bone.

The Council resolves to:-

- Support the pay claim submitted by GMB, UNISON and Unite on behalf of Council and school workers;
- Call on the Local Government Association to make urgent representations to Central Government to fund the NJC pay claim; and
- Write to the Chancellor and Secretary of State for Communities and Local Government, to call for a pay rise for Local Government and school workers which is fully funded with new money from Central Government.”

The Chair afforded all the Members in the Chamber the opportunity to speak on the Motion.

A vote was taken on the meeting which was declared as follows:-

For – 44

Against – 0

Abstain – 0

On being put to the meeting, the Motion was declared CARRIED.

RESOLVED that

This Council notes:-

- Local Government has endured cuts from Central Government since 2010, with the think tank Centre for Cities, highlighting that Doncaster has been the 3rd worst hit Council in the UK;
- Doncaster Council has seen a 31% reduction in Central Government funding since 2010;
- By 2021, the total budget gap this Council has had to bridge will be a staggering £272 million, since Government austerity measures started in 2010/11;
- Doncaster Council has lost over 2,000 members of staff since 2010/11, yet is still expected to deliver the same level of service;
- The Local Government workforce has endured years of pay restraint, with pay going down in real terms; and
- Women have been disproportionately affected by the Central Government cuts, as they make up more than three quarters of the Local Government workforce.

This Council believes:-

- Our workers are public service super heroes. They work to support our communities across the Borough, and without the dedication of our staff, the services residents rely on would not be deliverable;
- Local Government funding has already been cut to the extent that a proper pay rise could result in a reduction to local services; and
- Central Government needs to take responsibility and fully fund increases in pay; it should not put the burden on Local Authorities whose funding has been cut to the bone.

The Council resolves to:-

- Support the pay claim submitted by GMB, UNISON and Unite on behalf of Council and school workers;
- Call on the Local Government Association to make urgent representations to Central Government to fund the NJC pay claim; and
- Write to the Chancellor and Secretary of State for Communities and Local Government, to call for a pay rise for Local Government and school workers which is fully funded with new money from Central Government.

42 To consider the following Motion, written notice of which has been given by Councillor Ian Pearson and Seconded by Councillor John Healy, in accordance with Council Procedure Rule 16.1

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor Ian Pearson and Seconded by Councillor John Healy:-

“With an increasing ageing population, the need for a joined-up policy on built for life and fit for life across all service provision directly and indirectly provided by Doncaster Council, is of significant importance to reduce the needs on both physical and financial resources on interim care, extended pressures on social budgets, NHS budgets and care homes. I would like to suggest the following Motion to Council:-

This Council is committed to reducing wherever reasonably practicable, the impact upon its residents on having to move from their long-term living accommodation into hospital/care homes when they are at their most vulnerable, and liable to be adversely affected by any change to their lifestyle. Doncaster Council recognises the creation, in 2010, of the ‘Foundation for Lifetime Homes and Neighbourhoods’. Doncaster Council along with the Foundation, seeks to improve upon the design principles within the built environment and to promote the Lifetime Homes Standard.

Doncaster Council urges the current Prime Minister, Boris Johnson, to continue with the consultation commenced by his predecessor, into mandating higher accessibility standards for new homes.

There is also a need to recognise that homes built in the past do not live up to expectations and fail to meet the basic standards of disabled people. Therefore, the consultation brief needs to be widened to look at the level of funding for adaptations to existing properties.

The Mayor writes to the Prime Minister and the Secretary of State for Communities and Local Government and the Equalities Commission, regarding the need to improve upon the design principles within the built environment, and to promote the Lifetime Homes Standard.”

The Chair afforded all the Members in the Chamber the opportunity to speak on the Motion.

A vote was taken on the Motion which was declared as follows:-

For – 44

Against – 0

Abstain – 0

On being put to the Meeting, the Motion was declared CARRIED.

RESOLVED that this Council is committed to reducing wherever reasonably practicable, the impact upon its residents on having to move from their long-term living accommodation into hospital/care homes when they are at their most vulnerable, and liable to be adversely affected by any change to their lifestyle. Doncaster Council recognises the creation, in 2010, of the ‘Foundation for Lifetime Homes and Neighbourhoods’. Doncaster Council along with the Foundation, seeks to improve upon the design principles within the built environment and to promote the Lifetime Homes Standard.

Doncaster Council urges the current Prime Minister, Boris Johnson, to continue with the consultation commenced by his predecessor, into mandating higher accessibility standards for new homes.

There is also a need to recognise that homes built in the past do not live up to expectations and fail to meet the basic standards of disabled people. Therefore, the consultation brief needs to be widened to look at the level of funding for adaptations to existing properties.

The Mayor writes to the Prime Minister and the Secretary of State for Communities and Local Government and the Equalities Commission, regarding the need to improve upon the design principles within the built environment, and to promote the Lifetime Homes Standard.

43 Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3

A. Questions on Notice

No questions on Notice from Elected Members had been received for this meeting.

B. Questions Without Notice

In accordance with Council Procedure Rule 15.2, the Chair of Council sought questions from Elected Members during Question Time.

A. Questions to the Mayor of Doncaster, Ros Jones

Q. Councillor Nick Allen asked the following question:-

“Can you tell me what procedures are followed when an individual is issued with a single point of contact (SPOC)?”

A. The Mayor of Doncaster gave the following response:-

“I would like to pass this over to the Monitoring Officer who can answer this from a legal perspective.”

A. Scott Fawcus, Assistant Director of Legal and Democratic Services and Monitoring Officer, gave the following response:-

“The Council has a policy that deals with this, which I can send you if you wish, but I can assure you it is not a decision taken lightly or easily and comes after a long process. It is a very rare event where it appears there is no other possible outcome.”

Q. Councillor Tosh McDonald asked the following question:-

“We are supposed to be united in this Chamber, but since I have been elected, a complaint I have raised is that we do not seem to get informed of things that are going on in our Ward. This week, it took the biscuit. We have had a VIP this week, of whom everyone was sworn to secrecy about. I raised it with the Police, but they told me Central Government told them they had no choice but to keep it quiet, but we live in a democracy. We can always say no and the Chief Executive and the Mayor can say no. I welcome the Prime Minister, but we have the right to protest and question him, but our democratic right was denied. I would show people respect if I was going into their Ward and let them know accordingly, and I would expect the same decency from others.”

A. The Mayor of Doncaster gave the following response:-

“I didn’t have the right to say no and I can assure you I notified Members as soon as I was able to.”

In accordance with Council Procedure Rule 15.7, Councillor Tosh McDonald asked the following supplementary question:-

Q. “But you had the right to say no, and we had the right to protest so we should have known. The national media knew, so should we?”

A. The Mayor of Doncaster gave the following response:-

“As I have said, I notified Members as soon as I was able, as per my instructions.”

B. Questions to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Housing and Equalities

Q. Councillor Dave Shaw asked the following question:-

“Would you be able to look into the site that Pride is going to be run from next year? After the success of this year’s Pride event, we are all very supportive, but it has come to our attention that with no consultation, the decision has been taken to hold it next year at Elmfield Park. We want some assurances that there has been proper

consideration given to the local community, and there will be adequate security and supervision as there will be over 12,000 people in one area?”

A. Councillor Glyn Jones gave the following response:-

“We have been made aware of this, and the reason that they are moving the venue for Pride next year is due to the numbers. There is not enough room at Sir Nigel Gresley Square anymore to accommodate everyone who is expected, as it has grown on a huge scale.

It is a wonderful experience and brings a lot of value, but until the decision had been made, we had not been made aware. The Committee is not linked to the Council, it is autonomous, but I will look into this and why they have chosen that venue, and I assure you that any issues will be dealt with, and that all potential incidents will be addressed.

Q. Councillor Nicky McDonald asked the following question:-

“I have a further question regarding Pride, and would like to question why the venue is not being moved back to the Market? This does not allow Doncaster businesses to benefit, as there will be pop-up stalls and shops from people who are not necessarily local providers. It should be moved back to the Market.”

A. Councillor Glyn Jones gave the following response:-

“I do understand where you’re coming from Councillor, but as I understand it, the area at the Market is no longer big enough. The event now attracts many people and in the public spaces it has been held previously, there is not adequate space and provision to look after people appropriately. Pride is a good movement and has good links with the local area, and I will look into this to make sure adequate checks are carried out.”

C. Questions to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture

There were no questions put to Councillor Nigel Ball, Cabinet Member for Public Health, Leisure and Culture.

D. Questions to Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services

In the absence of Councillor Joe Blackham, Cabinet Member for Highways, Street Scene and Trading Services, the Chair of Council informed Members that any questions for Councillor Blackham should be submitted in writing to the Executive Office after the meeting, and a written response will be provided accordingly.

E. Questions to Councillor Rachael Blake, Cabinet Member for Adult Social Care

There were no questions put to Councillor Rachael Blake, Cabinet Member for Adult Social Care.

F. Questions to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools

There were no questions put to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools.

G. Questions to Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment

In the absence of Councillor Chris McGuinness, Cabinet Member for Communities, Voluntary Sector and the Environment, the Chair of Council informed Members that any questions for Councillor McGuinness should be submitted in writing to the Executive Office after the meeting, and a response would be provided accordingly.

H. Questions to Councillor Bill Mordue, Cabinet Member for Business, Skills and Economic Development

There were no questions put to Councillor Bill Mordue, Cabinet Member for Business, Skills and Economic Development.

I. Questions to Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services

There were no questions put to Councillor Jane Nightingale, Cabinet Member for Customer and Corporate Services

J. Questions to Councillor Austen White, Chair of the Audit Committee

There were no questions put to Councillor Austen White, Chair of the Audit Committee.

K. Questions to Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee

There were no questions put to Councillor Phil Cole, Chair of the Elections and Democratic Structures Committee.

L. Questions to Councillor Rachael Blake, Chair of the Health and Wellbeing Board

There were no questions put to Councillor Rachael Blake, Chair of the Health and Wellbeing Board.

M. Questions to Councillor Jane Kidd, Chair of the Overview and Scrutiny Management Committee

Q. Councillor Lani-Mae Ball asked the following question:-

“I know that Overview and Scrutiny have been working on Area Governance; can you give us an update on what is happening please?”

A. Councillor Jane Kidd gave the following response:-

“We have done things differently by choosing 2 areas to focus on in order to give more time to them, and these have been the Children’s Trust and St Leger Homes. We have looked at how they support wider Council priorities and how they have worked in partnership with other organisations to put tenants, residents, children and young people at the centre of their activities.

Other areas we have scrutinised included:-

- Managing the cost of our Out of Authority placements;
- Understanding the impact of Universal Credit on the rent collection rate;
- Actions to improve fly tipping; and
- Improving attendance in schools

As well as these meetings being an opportunity to hold the Executive to account, they are also a good opportunity to identify areas where Scrutiny can add value by carrying out in depth reviews into particular policy areas.

Members from the Health and Adult Social Care and Children and Young People Scrutiny Panels, have recently held three fact-finding meetings on the work undertaken to date, on the All Age Learning Disability and Autism Strategy.

A small group of Members have also met with learning disabled and autistic people, who spoke about how they secured the services they needed, and how important it was for them to have opportunities to meet socially.

In response to the request from the Mayor, we are looking at developing a model for Area Governance and devolving an element of the budget to a local level. We held an all Members meeting to scope out some of the key areas, and carried out a site visit to Barnsley so we can learn from them how they developed their Ward Alliances.

Coming up, we will be scrutinising the Inclusion Programme, which will cover elective home education including, attendance and special educational needs. Additionally, Regeneration and Housing will be looking at the policy on homelessness and rough sleeping, and all

Members have been invited to a Seminar on the Housing Needs Strategy.

Finally, Community and Environment have been scrutinising the progress of Social Isolation and Loneliness Alliance, and will be overseeing the development of our Environment Strategy, and in response to a question at the last Council meeting, they held an extraordinary meeting to review the South Yorkshire Fire and Rescue Draft Integrated Risk Management Plan.”

44 To receive the minutes of the following Joint Authorities

RESOLVED that the minutes of the following Joint Authorities be noted:-

- A. Sheffield City Region Combined Authority held on 3rd June, 2019;
- B. Sheffield City Region Local Enterprise Partnership Board held on 20th May and 8th July, 2019;
- C. South Yorkshire Fire and Rescue Authority held on 14th June (Extraordinary), 24th June (Annual) and 24th June (Ordinary) 2019;
- D. South Yorkshire Pensions Authority Local Pension Board held on 25th July, 2019;
- E. South Yorkshire Pensions Authority held on 13th June (Annual) and 13th June (Ordinary) 2019;
- F. South Yorkshire Police and Crime Panel held on 3rd June (Annual) and 1st July, 2019; and
- G. Team Doncaster Strategic Partnership held on 28th May and 16th July, 2019.

CHAIR:\_\_\_\_\_

DATE:\_\_\_\_\_

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## Doncaster Council

### Report

21st November, 2019

To the Chair and Members of the  
**COUNCIL**

#### **CORPORATE PARENTING BOARD ANNUAL REPORT**

<b>Relevant Cabinet Member(s)</b>	<b>Wards Affected</b>	<b>Key Decision</b>
Nuala Fennelly	All	No

#### **EXECUTIVE SUMMARY**

1. The Annual Report of the Corporate Parenting Board sets out the governance and membership of the Board; details the work plan; outlines key achievements and sets the work plan for the next year

#### **EXEMPT REPORT**

2. This report is not exempt.

#### **RECOMMENDATIONS**

3. That Council notes the content of the report recognises it is fit for propose and firmly established governance, celebrates the achievements made and recognises the planned programme of continuous improvement.

#### **WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?**

4. Children who are looked after and for whom officers and executive members have corporate parenting responsibilities have better support, improved outcomes and a direct voice on the Corporate Parenting Board

#### **BACKGROUND TO THE ANNUAL REPORT**

5. The Corporate Parenting Board comprises six elected members and two members of the Children in Care Council who are Young Advisors; its fundamental purpose is to ensure that the Council and the Doncaster Children's Services Trust effectively discharge their role as Corporate Parent for all the children and young people in their care.

6. As Corporate Parents elected members, and officers of the Council and Trust share a special responsibility for children in care which includes those in residential care; foster care; kinship/special guardianship carers, (family members other than a parent) and those who are looked after at home,(though few in number), and young people leaving care to provide the best possible care and safeguarding in the same way that a good parent would care for a child.
7. Key to the role of Corporate Parent is that of elected members holding officers to account; challenging service delivery and acting as champions and advocates for children in care and young people leaving care.
8. The Corporate Parenting Board is itself accountable to the full Council of Doncaster MBC and is required to present an annual report to Council which principally:
  - reviews and recognises the achievements and progress made in the last twelve months;
  - Provides an assessment of the challenges to be overcome and through the work plan how this is going to be achieved;
  - Reiterates its pledge and commitment to children in and leaving care.

## **THE ANNUAL REPORT**

9. The attached annual report reviews the progress of services for children and young people which, it has challenged and overseen; including positive developments for in-house fostering numbers and quality of provision; Adoption performance and timeliness, (the latter having held up well, despite some case complexity) and children's homes provision; which has seen improved quality and better matching of children. All of these developments will not only deliver better outcomes for children and young people but also deliver better value for money.
10. Listening to children and young people is central to the work of the Board and to all those who work with this cohort. The report sets out the way in which the Board oversees a number of strategies and demonstrates how young people influence and shape the agenda at national, regional and local level.
11. As Council will know, Children's services was subject to an Ofsted inspection in November 2017, which rated services as 'Good'. Since then Adoption and Fostering have achieved 'Outstanding' judgements and this is the case for all individually inspected residential homes save one.
13. Fundamentally, the revised offer to children in care and young people leaving care and the totality of the Board's plans and activity, serve to underpin and reinforce Doncaster Children's Partnership ambition to become 'the most child friendly borough in the country'.

## **OPTIONS CONSIDERED**

15. Not applicable.

## **REASONS FOR RECOMMENDED OPTION**

16. As the Council oversees the work of the Corporate Parenting Board. The meeting is asked to formally endorse the Board's effective discharge of its functions.

## IMPACT ON THE COUNCIL'S KEY OUTCOMES

17.

	<b>Outcomes</b>	<b>Implications</b>
	<p><b>Doncaster Working:</b> Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> <li>• Better access to good fulfilling work</li> <li>• Doncaster businesses are supported to flourish</li> <li>• Inward Investment</li> </ul>	<p>The Corporate Parenting Board receives reports on transitions to adulthood and supports access into education and employment for our young people leaving care</p>
	<p><b>Doncaster Living:</b> Our vision is for Doncaster's people to live in a borough that is vibrant and full of opportunity, where people enjoy spending time;</p> <ul style="list-style-type: none"> <li>• The town centres are the beating heart of Doncaster</li> <li>• More people can live in a good quality, affordable home</li> <li>• Healthy and Vibrant Communities through Physical Activity and Sport</li> <li>• Everyone takes responsibility for keeping Doncaster Clean</li> <li>• Building on our cultural, artistic and sporting heritage</li> </ul>	<p>Children in Care benefit from all Doncaster developments and the Corporate Parenting Board takes a keen interest in the collective support offered to our children by all services.</p> <p>Children in Care and young people leaving care have discounted access to a range of activities and targeted work is undertaken through a number of partnerships</p>
	<p><b>Doncaster Learning:</b> Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> <li>• Every child has life-changing learning experiences within and beyond school</li> <li>• Many more great teachers work in Doncaster Schools that are good or better</li> <li>• Learning in Doncaster prepares young people for the world of work</li> </ul>	<p>The Corporate Parenting board receives regular reports from the Virtual School Head teacher and provides support and challenge</p>
	<p><b>Doncaster Caring:</b> Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> <li>• Children have the best start in life</li> <li>• Vulnerable families and individuals have support from someone they trust</li> </ul>	<p>Doncaster Caring is at the centre of the work of the Corporate Parenting board. The Board oversees all aspects of fostering, adoption and children's homes provision</p>

	<p><b>Connected Council:</b></p> <ul style="list-style-type: none"> <li>• A modern, efficient and flexible workforce</li> <li>• Modern, accessible customer interactions</li> <li>• Operating within our resources and delivering value for money</li> <li>• A co-ordinated, whole person, whole life focus on the needs and aspirations of residents</li> <li>• Building community resilience and self-reliance by connecting community assets and strengths</li> <li>• Working with our partners and residents to provide effective leadership and governance</li> </ul>	<p>A primary focus of the Corporate Parenting Board is to ensure all services play their role in improving the lives of our children in care and those of young people leaving care</p>
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## **RISKS AND ASSUMPTIONS**

18. There are no risks and assumptions associated with this report.

## **LEGAL IMPLICATIONS [Officer Initials HP Date 19/4/18]**

19. There are statutory obligations and guidance for the role of the Local Authority as the Corporate Parent in the Children's Act 1989 and 2004, Children and Young People Act 2008, Quality Protects 1998, DfES 2003 - Councillor's Guide to being a Corporate Parent and the Duty on Local Authorities to Promote the Educational Achievement of Looked after Children. The Annual Report sets out how we are meeting those legal requirements.

20. The Children's Trust carries out the role of corporate parent on behalf of the Council. Although the Trust performs Services on behalf of the Council, the legal powers and duties in relation to safeguarding children remain with the Council.

## **FINANCIAL IMPLICATIONS [Officer initials RM Date 8/11/19]**

21. There are no specific financial implications arising from this report.

## **HUMAN RESOURCES IMPLICATIONS [Officer Initials LE Date 8/11/19]**

22. There are no Human Resources implications arising from this report.

## **TECHNOLOGY IMPLICATIONS [Officer Initials JT Date 8/11/19]**

23. There are no specific technology implications in relation to this report.

## **HEALTH IMPLICATIONS [Officer Initials AI Date 8/11/19 ]**

24. The Corporate Parenting Board plays a key role to improve health and reduce health inequalities for those children under the Local Authority's responsibility.

## **EQUALITY IMPLICATIONS [Officer Initials LE Date 8/11/19]**

25. This report considers the needs of all children in care regardless of gender, ethnicity, disability or sexuality.

## **CONSULTATION**

26. Consultation is referenced within reports presented to the Corporate Parenting Board. The voice of children in care is central to the work of the board. Two members of the Children in Care Council (young advisors) sit on the Board.

## **BACKGROUND PAPERS**

27. Corporate Parenting Board Annual Report (attached).

## **REPORT AUTHOR & CONTRIBUTORS**

Julie Mepham  
Director of Children's Social Care  
Doncaster Children's Services Trust

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## **Corporate Parenting Board Annual Report 2018/19 - November 2019**

The reports sets out the governance and membership of the Board; details the work plan; outlines key achievements and sets the work plan for the next year

I ask that Council notes the content of the report, recognises its fit for propose and firmly established governance, celebrates the achievements made and recognises the planned programme of continuous improvement.

All elected members share a special responsibility as corporate parents for all our children in and leaving care. Together Officers of the Council and the Trust are tasked to act as good parents to ensure our children and young people are safe, secure and achieve to the best of their ability.

The Corporate Parenting Board works with Officers to ensure our children have the best support, improved outcomes and a direct voice and influence on the Corporate Parenting Board

The Corporate Parenting Board comprises elected members and members of the Children in Care Council (young advisors); its fundamental purpose is to ensure that the Council and Doncaster Children's Services Trust effectively discharge their role as Corporate Parents for all the children and young people in their care.

The Corporate Parenting Board provides a forum for elected members and Officers of the Council and Trust to work together to improve outcomes for, both children in care and for those young people who are transitioning to adulthood - wherever they live - in our children's homes; foster homes; with kinship carers, (family members other than a parent); those at home with their birth parents and those living in supported accommodation or their own tenancies to provide the best possible care and safeguarding in the same way that a good parent would care for their child.

Key to the role of the Corporate Parent is that of elected members holding services to account; challenging service delivery and acting as champions and advocates for children in and leaving care.

The Corporate Parenting Board is accountable to the full Council of Doncaster MBC and as such will present an annual report to Council

This report

- reviews and recognises the achievements and progress made in the last twelve months;
- Provides an assessment of the challenges to be overcome and through the work plan how this is going to be achieved;
- Reiterates its commitment to children in care and young people transitioning to adulthood.

This annual report reviews the progress of services for our looked after children and young people leaving care.

## Highlights this year include:

### 1. Fostering

The Trust fostering brand has continued to increase the number of people expressing an interest in fostering for the Trust, including joining our Mockingbird model. The number of applications from experienced foster carers working in the independent sector has also continued to increase. The support and the training offered continues to have a positive impact on recruitment and retention. The additional informal support offered at the bi-monthly coffee and cake sessions, facilitated by the Head of Service and fostering team manager, has seen between thirty and forty fostering families attend the events each time.

The Mockingbird Family Model service continues to make a significant difference to the offer of foster care support. Hub carers support up to ten fostering families; offering intensive support through an extended family model. Our work has received national acclaim and was commented on positively by Ofsted at the fostering inspection in November 2018, where the service was graded as Outstanding.

### 2. Adoption

The adoption service was graded as Outstanding at their inspection in August 2018. The number of adopters continues to rise and we have seen more adopters approved this year than last (as was the theme for the previous year). The adoption team has worked hard to ensure approvals are undertaken in a timely manner. The number of approvals of adopters was impacted slightly by timeliness of approvals but is monitored closely and is about ensuring that adoption, not birth family, is the right decision for the child.

All Local Authorities have struggled to reach the national threshold for timeliness of placements. At Doncaster Children's Trust, we place a higher percentage of hard to place children with their forever families. These children, with their more complex needs, often take longer to place and this may have a negative impact on timeliness. Despite this, timeliness for both matching and placing adoptive children in Doncaster is better than national averages.

### 3. Sufficiency

The Corporate Parenting Board has supported the Trust in development of the Future Place Strategy (FPS) leading to the development of two bed in-house children's homes and the extension of the Mockingbird fostering model for our children with disabilities and additional needs. The strategy will provide greater flexibility when seeking to secure local homes for our most complex and challenging children and young people. This will mean fewer of our children will live outside of the borough and is a positive step in our sufficiency strategy in that we will be providing '*the right accommodation at the right time in the right place*' for our children in and leaving care. The plan ensures that more foster carers will work within the principles of Mockingbird. A second 16+ supported home for six young people will be ready by May 2020.

We know that outcomes in terms of health, education and permanence will improve by bringing children back to Doncaster. The FPS will be cost effective, in that financial savings will be made as children will live locally and we are not at mercy of the market.

The monthly Reg.44 inspections of our children's homes and subsequent reports to the Board have been consistent throughout the year. The Reg.44 visits provide internal scrutiny on the quality of care provided to our most vulnerable children, ensuring that we achieve the best for our children in terms of their outcomes. A Reg. 44 report is provided to every Corporate Parent Board meeting written by an Independent Reviewing Officer, (IRO), who has lead responsibility for the home. At the time of writing three of our children's homes are graded Outstanding at Ofsted.

Fostering, adoption and children's homes are all independently registered with Ofsted and are rated as Outstanding or Good. One of our homes is requires improvement but, with the homes manager and team moving from an Outstanding home to this home we are hopeful that in their next inspection this home will be at least Good.

The year has seen the safe reduction of children in care numbers from a high of 542 to 529 at the time of writing. This number can fluctuate as children requiring safeguarding is not predictable as was seen in July when three families increased the number of children in care by ten. The early help offer, in partnership with DMBC, and edge of care offer has enabled earlier intervention with families to ensure support is at home and is sustainable.

The South Yorkshire Regional Adoption Agency, which will provide high quality and efficient adoption services for all children in South Yorkshire is still on its journey to regional agreement re the Business Case and delivery model. The intention remains that it will delivered by 1<sup>st</sup> April 2020 and that DSCT will be the host agency.

#### **4. Participation**

The Children in Care Council and DCST young advisors have been working on development of the local offer to young people leaving care and they have developed an early draft of this. They young people will work with the Corporate Parenting Board into 2020 on finalising the offer to our children and young people. The young people presented to the Board meeting in May 2019. It is the intention that further presentations to the Board will happen over the course of the next year as part of the forward plan. A young advisor sits as a Board member.

#### **5. The Board**

The role of the Corporate Parenting Board has been strengthened over the last year with the addition of the voice of young people in the guise of DCST young advisers. It continues to be chaired by the Lead Member for children's services who ensures that there is effective consideration of information and appropriate challenge to further improve services delivered by Doncaster Children's Services Trust. The voice of young people is very strong in all aspects of the Board's work, driving the service improvements cited in this document.

#### **6. Forward plan**

The plan to May 2020 has been agreed. There will be further discussion at the Board meeting in January 2020 to review the plan and to ensure that the Board feels assured that all service areas are being addressed and reported on in such detail so as to give confidence to the Board that DCST and partners are meeting the needs of our children in and leaving care. Giving assurance that children at the heart of all we do.

Julie Mepham

Director of Children's Social Work

DCST

November 2019





## Doncaster Council

### Report

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**Date: 21<sup>st</sup> November 2019**

**To the Chair and Members of the Council**

#### **NEIGHBOURHOOD PLANNING – Adoption ‘Making’ of the Bawtry Neighbourhood Development Plan**

<b>Relevant Cabinet Member(s)</b>	<b>Wards Affected</b>	<b>Key Decision</b>
Mayor Ros Jones and Councillor Chris McGuinness	Bawtry and Rossington	No

#### **EXECUTIVE SUMMARY**

1. Neighbourhood Planning was introduced by the Localism Act (2011). It gave Town/Parish Councils and communities the power to write their own plans and take more control of planning for their areas.
2. Bawtry Town Council have produced a Neighbourhood Plan for their boundary and have subsequently undergone a successful examination and referendum. A copy of the Plan can be accessed via the link in the background papers.
3. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to ‘make’ (adopt it as part of the Development Plan) a Neighbourhood Plan following a successful referendum. The recently amended Neighbourhood Planning Regulations also now require Local Authorities to ‘make’ (adopt) a Neighbourhood Plan within 8 weeks of the date of the referendum.
4. The Development Plan for the borough is a Full Council function so the adoption of Neighbourhood Plans as part of the Development Plan must be considered by Full Council.

#### **EXEMPT REPORT**

5. Not exempt.

#### **RECOMMENDATIONS**

6. It is recommended that members of The Council:
  - Formally adopt Bawtry Neighbourhood Plan as part of the statutory development plan for the borough.

## **WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?**

7. Neighbourhood Plans are a key component of the Government's Localism agenda and allow local communities to influence and take more control of decisions around planning in their areas. Producing a Neighbourhood Plan has advantages over other kinds of plans because it enables communities to take a lead in their own neighbourhoods in producing part of the statutory development plan for the area. Where there is a Town/Parish Council that is the qualifying body for producing a Neighbourhood Plan, the Parish/ Town Council may choose to put together a steering or working group of community representatives to assist with the process. Plans must be consulted on with the community before being independently examined. Ultimately the decision to endorse the plan is via referendum of the community within the plan's area.

## **BACKGROUND**

8. The Localism Act (2011) allows for local communities to prepare plans and strategies for development in their area called Neighbourhood Plans. The Plans must go through a number of stages as set out in the Neighbourhood Planning Regulations 2012 (as amended) before they can be adopted (called made in the legislation) and Doncaster Council has a statutory duty to advise and assist during the preparation of a Plan, as well as fulfil certain requirements along the way in order to comply with the Regulations. There are currently 11 Neighbourhood Plans, 4 adopted (Tickhill and Burghwallis November 2016, Edlington July 2018 and Armthorpe November 2018) with Bawtry now having reached the final stage of the process, adoption (being 'made'), and 6 in preparation or under consultation.
9. Once adopted a Neighbourhood Plan forms part of the statutory development plan and sits alongside the adopted Doncaster Core Strategy (adopted May) 2012 Unitary Development Plan (adopted July 1998) and the Local Plan (Publication, June 2019). Any planning applications submitted in the Bawtry Parish must be determined in accordance with both the Core Strategy and the appropriate Neighbourhood Plan.
10. There are a number of legally prescribed stages that need to be undertaken in preparing a Neighbourhood Plan:
  - designation of the area (in this case Bawtry had the designated area as their parish boundary);
  - publication of the draft Plan;
  - submission of the Plan to the Local Planning Authority;
  - examination by an independent examiner; and
  - referendum

Where a Neighbourhood Plan is subject to a successful referendum (where more than half of those voting have voted in favour of the plan), and the Local Planning Authority is satisfied that EU and human rights obligations have been met, it is a requirement to 'make' the Plan and adopt it as part of the Development Plan. The referendum results for Bawtry's Neighbourhood Plan are set out below, which was successful at referendum.

11. **Bawtry:** The question asked in the referendum was, “Do you want Doncaster Metropolitan Borough Council to use the Neighbourhood Plan for Bawtry to help it decide planning applications in the neighbourhood area?”
- The number of votes cast in favour of a ‘Yes’ – 411  
 The number of votes cast in favour of a ‘No’ – 79  
 Votes cast – 490  
 Rejected ballot papers – 0  
 Electorate – 2,765  
 Turnout – 17.72%

## OPTIONS CONSIDERED

12. It is considered that there is only one realistic option available, which is option A:

Option A (recommended):

- Adopt Bawtry Neighbourhood Plan as part of the statutory development plan for the borough.

Option B (not recommended):

- Do not adopt Bawtry Neighbourhood Plan.

## REASONS FOR RECOMMENDED OPTION

13. In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to ‘make’ a Neighbourhood Plans following a successful referendum and providing the Local Planning Authority (LPA) is satisfied that EU and human rights obligations (the basic conditions) have been met.
14. The Neighbourhood Plan was successful at referendum and in the opinion of the LPA it has met the basic conditions, so in accordance with the Act, the Neighbourhood Plan should now be adopted as part of the Development Plan for Doncaster.

## IMPACT ON THE COUNCIL’S KEY OUTCOMES

15. Neighbourhood Plans have been identified as potentially impacting on the Council’s following key outcomes:

Outcomes	Implications
<p><b>Doncaster Working:</b> Our vision is for more people to be able to pursue their ambitions through work that gives them and Doncaster a brighter and prosperous future;</p> <ul style="list-style-type: none"> <li>• Better access to good fulfilling work</li> <li>• Doncaster businesses are supported to flourish</li> <li>• Inward Investment</li> </ul>	<p>Neighbourhood Plans provide the opportunity to work with Town/Parish councils and local communities to help them influence and take more ownership of local decisions around Planning and development.</p>
<p><b>Doncaster Living:</b> Our vision is for Doncaster’s people to live in a borough that is vibrant and full of opportunity, where</p>	<p>Gives Town/Parish Councils and local residents another means to influence the</p>

<p>people enjoy spending time;</p> <ul style="list-style-type: none"> <li>• The town centres are the beating heart of Doncaster</li> <li>• More people can live in a good quality, affordable home</li> <li>• Healthy and Vibrant Communities through Physical Activity and Sport</li> <li>• Everyone takes responsibility for keeping Doncaster Clean</li> <li>• Building on our cultural, artistic and sporting heritage</li> </ul>	<p>development of where they live.</p>
<p><b>Doncaster Learning:</b> Our vision is for learning that prepares all children, young people and adults for a life that is fulfilling;</p> <ul style="list-style-type: none"> <li>• Every child has life-changing learning experiences within and beyond school</li> <li>• Many more great teachers work in Doncaster Schools that are good or better</li> <li>• Learning in Doncaster prepares young people for the world of work</li> </ul>	<p>None</p>
<p><b>Doncaster Caring:</b> Our vision is for a borough that cares together for its most vulnerable residents;</p> <ul style="list-style-type: none"> <li>• Children have the best start in life</li> <li>• Vulnerable families and individuals have support from someone they trust</li> <li>• Older people can live well and independently in their own homes</li> </ul>	<p>Neighbourhood Plans can focus on the individual characteristics of their local area.</p>
<p><b>Connected Council:</b></p> <ul style="list-style-type: none"> <li>• A modern, efficient and flexible workforce</li> <li>• Modern, accessible customer interactions</li> <li>• Operating within our resources and delivering value for money</li> <li>• A co-ordinated, whole person, whole life focus on the needs and aspirations of residents</li> <li>• Building community resilience and self-reliance by connecting community assets and strengths</li> <li>• Working with our partners and residents to provide effective leadership and governance</li> </ul>	<p>Neighbourhood Plans will enable Town and Parish Councils to connect to their own community assets to enhance, protect and better connect with them locally.</p>

## **RISKS AND ASSUMPTIONS**

16. The Local Planning Authority (LPA) has a duty to support Parish/Town Councils in the development of Neighbourhood Plans and to oversee the process (including the referendum) making sure the Plans meet the required legal tests and EU obligations (called the basic conditions). In the opinion of the LPA Bawtry Neighbourhood Plan have met the basic conditions and have been successful at referendum, as such the Council will be in breach of its statutory duty under the Town and County Planning Act 1990 if the Plan is not adopted.

### **LEGAL IMPLICATIONS: [Officer: HL Date: 18/09/2019]**

17. In accordance with section 38A (4) of the Planning and Compulsory Purchase Act 2004 the Council is legally obliged to formally adopt a Neighbourhood Plan which has been through a successful referendum (the majority of those voting must agree to it), provided that the Local Planning Authority is satisfied that it does not breach, nor would it otherwise be incompatible with, any EU obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).

Following the adoption of the plan, the Council has to comply with publicity requirements as set out in section 38A (9) and (10) Planning and Compulsory Purchase Act 2004 (as amended) and Regulations 19 and 20 of the Neighbourhood Planning (General) Regulations 2012 (as amended). The Council must publish a Decision Statement which sets out its reasons for the decision to formally adopt the neighbourhood plan, publish the Neighbourhood Plan on its website and tell those who commented on the proposed Neighbourhood Plan. A hard copy should also be made available for inspection (i.e. at a local library).

If the neighbourhood plan is formally adopted by the Council it then forms part of the Council's Development Plan and will be taken in to consideration when determining planning applications within the Parish of Bawtry.

### **FINANCIAL IMPLICATIONS [Officer: DR Date 17/09/19]**

18. There are no direct financial implications associated with the formal adoption of Bawtry Neighbourhood Plan. The Council also received Neighbourhood Planning Grant from MHCLG to assist with the administration costs of the process.
19. It should be noted that if the Community Infrastructure Levy is introduced in Doncaster then communities with neighbourhood plans in place will benefit from 25% of the revenues arising from developments in their area, with the remainder being available to the wider infrastructure requirements of Doncaster Council's whole area. Currently the law is clear that S106 monies received by Doncaster Council must be spent on infrastructure requirements that have arisen directly as a result of a new development taking place.

### **HUMAN RESOURCES IMPLICATIONS [Officer: DK Date: 20/09/2019]**

20. There are no direct HR Implications in relation to this report and the proposal to introduce the Bawtry Neighbourhood Development Plan.

## **TECHNOLOGY IMPLICATIONS [Officer: PW Date: 17/09/2019]**

21. There are no anticipated technology implications associated with this decision.

## **HEALTH IMPLICATIONS [Officer: CT Date: 17/09/2019]**

22. Neighbourhoods are places where people live, work, and play and have a sense of belonging. The design of a neighbourhood can contribute to the health and well-being of the people living there. Several aspects of neighbourhood design (walkability and mixed land use) can also maximise opportunities for social engagement and active travel; it can also influence individual physical activity levels, travel patterns, social connectivity, mental and physical health outcomes.
23. It is positive to see that Bawtry's Neighbourhood Plan has given consideration to the impact of future growth and development on the health and wellbeing of its residents. Each section of the Plan has been underpinned by policy to ensure future development recognises the importance different aspects of the environment has on health and wellbeing.
24. Public Health supports the recommendation to adopt the Neighbourhood Plan.

## **EQUALITY IMPLICATIONS [Officer: TH Date: 16/09/2019]**

25. Planning applications for new developments in Bawtry will be determined in accordance with the policies in the appropriate Neighbourhood Plan that have been developed in consultation with the local community. The Plan has subsequently been examined by an independent examiner and modified in accordance with their recommendations to ensure that they meet all the required legal tests.

## **CONSULTATION**

26. All Neighbourhood Plans are subject to consultation at various stages of their preparation. For example, a pre-draft Plan is submitted and consulted on for initial comments, the Draft plan is subject to formal consultation for a minimum of 6 weeks before being formally submitted to Doncaster Council. The LPA are then required to carry out its own consultation on the plan before it can be submitted to examination stage. Allowing ample opportunity for input and influence from any interested stakeholder as well as statutory consultees to make comment on. The responsibility for consultation lies with the Town Council, the LPA recommend that Ward Members, MP's and other stakeholders are consulted during the development of the Neighbourhood Plan.
27. The Neighbourhood Plan is examined by an independent examiner and must be accompanied by a Consultation Statement demonstrating that the legal requirements of consultation have been met. Ultimately the Neighbourhood Plan is voted for by the local community at a referendum hence the importance that the community are engaged with the plan from an early stage

## **BACKGROUND PAPERS**

28. The following links provide a copy of Bawtry's Neighbourhood Plan, further background information in respect to the consultations and statutory stages, the Neighbourhood Planning Regulations and the National Planning Practice Guidance.

Bawtry Neighbourhood Development Plan (MODIFIED)

<https://www.doncaster.gov.uk/services/the-council-democracy/bawtry-neighbourhood-planning-referendum-2019-results>

Bawtry Neighbourhood Plan website

<https://www.doncaster.gov.uk/services/planning/bawtry-neighbourhood-development-plan>

Neighbourhood Planning (General) Regulations 2012

<http://www.legislation.gov.uk/uksi/2012/637/contents/made>

Neighbourhood Planning (General) (Amendment) Regulations 2015

<http://www.legislation.gov.uk/uksi/2015/20/contents/made>

The Neighbourhood Planning (General) and Development Management Procedure

(Amendment) Regulations 2016

[http://www.legislation.gov.uk/uksi/2016/873/pdfs/uksi\\_20160873\\_en.pdf](http://www.legislation.gov.uk/uksi/2016/873/pdfs/uksi_20160873_en.pdf)

National Planning Practice Guidance: Neighbourhood Plans

<http://planningguidance.communities.gov.uk/blog/guidance/neighbourhood-planning/>

National Planning Policy Framework (2019)

[www.gov.uk/government/publications/national-planning-policy-framework--2](http://www.gov.uk/government/publications/national-planning-policy-framework--2)

Planning and Compulsory Purchase Act 2004

<http://www.legislation.gov.uk/ukpga/2004/5/contents>

## **GLOSSARY OF ACRONYMS AND ABBREVIATIONS**

EU – European Union

HR – Human Resources

LPA – Local Planning Authority

MHCLG - Ministry of Housing, Communities and Local Government

MP - Member of Parliament

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## Doncaster Council

### Report

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**Date: 21st November, 2019**

**To the Chair and Members of the  
COUNCIL**

#### **LOCAL GOVERNMENT AND HOUSING ACT 1989 - 6 MONTH REVIEW OF THE ALLOCATION OF SEATS ON COMMITTEES AND SUB-COMMITTEES AND APPOINTMENTS TO OUTSIDE BODIES**

#### **EXECUTIVE SUMMARY**

1. The purpose of this report is to advise Council:-
  - (i) On the mid-year review of the proportional allocation of seats on Committees and Sub-Committees appointed by Council as a consequence of changes to the Political composition of the Authority. Councillor Nigel Cannings (former Independent Member) has become a member of the Conservative Group and Councillor Tina Reid (former Labour Group Member) has become a member of the Mexborough First Group;
  - (ii) To note that this report sets out the position on the proportional allocation of seats on the basis of the number of Elected Members in each Political Group. This report does not account for any further changes in the composition of Political Groups that may occur prior to this meeting of Council; and
  - (iii) Of named changes made by Political Groups to their memberships of Committees, Sub-Committees and Outside Bodies appointed by Council.

#### **RECOMMENDATIONS**

2. It is recommended that: -
  - (i) in view of the Conservative Group's over representation by 2 seats, the Council removes a Conservative Group seat from 2 of the following Committees (i.e. 1 seat from 2 Committees):-

- Planning Committee
  - Elections and Democratic Structures Committee
  - Chief Officers Appointments Committee
- (ii) as a consequence of recommendation (i) above, the 2 seats removed from the Conservative Group be reallocated to provide an additional seat to the Labour Group and 1 seat to the 1 Independent Member;
- (iii) a nomination be received from the Labour Group for 1 of the seats vacated by the Conservative (plus substitutes, where applicable);
- (iv) as a consequence of (iii) above, allocate the remaining 1 seat to the Independent Member, Councillor John Cooke;
- (v) as a consequence of revisions to seat entitlement on various Committees, Council note the changes made by the Labour Group and the Mexborough First Group, as detailed within paragraphs 19 to 22 of the report; and
- (vi) as part of the mid-year review, Council agrees the revisions to Committees and Outside Body memberships advised by Political Group Leaders, as detailed within paragraph 24 of the report.

### **WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?**

3. The Council is committed to maintaining the highest standards of governance. By appointing to Committees in line with recommendations within this report, the Council satisfies its legal requirements for appointments to Committees.

### **BACKGROUND**

4. At the Annual Meeting of Council held on 17th May, 2019, it was reaffirmed that a mid-year review of the allocation of seats on Committees and Sub-Committees having regard to political balance in accordance with the provisions of the Local Government and Housing Act 1989, be undertaken if there were any changes to the composition of Political Groups.
5. Since the Annual Meeting in May, 2019, Councillor Nigel Cannings, who was an Independent Member not affiliated to any Political Group registered with the Council, joined the Conservative Group in June, 2019. Councillor Tina Reid resigned from the Labour Group in October, 2019, and has joined the Mexborough First Group in October, 2019. As a consequence of these changes, the membership of the Labour Group has reduced by one Member and the membership of the Conservative Group and Mexborough First Group has increased by one Member each. Subsequently, the political composition of the Council is now as follows:-

<b>Political Group</b>	<b>Members</b>
Labour	43
Conservatives	8
Mexborough First	4
Independent Members	1

6. The net effect of these changes in respect of seats on Committees and Sub-Committees that are subject to political balance, is shown in the table at paragraph 23 of this report.

### **PROPORTIONAL ALLOCATION OF SEATS**

7. The seat entitlement of Political Groups on Committees and Sub-Committees of 11, 7 and 5, is calculated by dividing the number of seats available on the Committee between the Groups in the same proportion as the number of seats a Group has on the Council, e.g. on a Committee of 11 for the Labour Group  $43 \div 56 \times 11 = 8.45$  seats. The table below shows the allocation for all Groups on the Council based on current Committee sizes: -

	5	7	11
Labour	3.84	5.38	8.45
Conservatives	0.71	0.99	1.57
Mexborough First	0.36	0.50	0.79

8. A Political Group's seat allocation can then be calculated as follows. By way of example, set out below is how seats are initially allocated on a Committee of 11 seats before adjustments.

Firstly, consider 'whole' seat entitlement.

Labour	8
Conservatives	1

This completes the whole seat allocation to Political Groups.

9. Secondly, the remaining 2 seats are allocated to the remaining Groups with the best proportional fit, indicated by the remaining "part" figure i.e. 1 seat to the Mexborough First (0.79 entitlement) and 1 seat to the Conservative Group (0.57 entitlement). The same approach is applied to the remaining Committees having regard to the size of each Committee. This completes the allocation of seats to Political Groups.

### **Allocation of Seats - How this is Done**

10. It can be seen in the table at paragraph 23, that the initial allocation to provide proportionality on individual Committees and Sub-Committees, results in the Conservative Group being over represented by 2 seats.

11. Conversely, the Labour Group is under represented by 1 seat.
12. Adjustments are therefore required and the Council must decide:-
  - (i) to remove 1 Conservative Group seat on 2 different Committees from the list shown below:-

Planning Committee  
Elections and Democratic Structures Committee  
Chief Officers Appointments Committee
  - (ii) following the adjustments chosen under (i) above, determine the allocation of the 2 seats, 1 seat to the Labour Group and 1 seat to the 1 Independent Member, Councillor John Cooke.
13. Members are asked to note that as a consequence of the changes in Group sizes of the 3 Political Groups, the Committees which Independent Members were appointed to in May, 2019; the Chief Officers Appeals Committee and the Chief Officers Investigatory Sub-Committee, will change. When it is known what adjustments are to be made to Group representation on Committees having regard to (i) above, one of the Committees will be allocated to the Labour Group and the remaining Committee will allocated to the Independent Member.
14. The Conservative Group has been asked to express a view on which Committees it would prefer to have reduced representation to assist the Council in determining where adjustments should be made.
15. The Leader of the Conservative Group has indicated that the Group would wish to lose 1 seat on the following 2 different Committees:-
  - Planning Committee; and
  - Chief Officers Appointments Committee
16. This would result in the Conservative Group retaining 2 seats on the Elections and Democratic Structures Committee, and therefore, if agreed by Council, the Conservative Group's nomination would be Councillor Steve Cox to fill the second seat.
17. The Leader of the Labour Group has indicated that the Group would wish to gain 1 seat on the Planning Committee. If this is agreed by Council, the remaining seat on the Chief Officers Appointments Committee would be allocated to the Independent Member, Councillor John Cooke.
18. The Council may (but is not compelled to) take these representations into account when determining final seat allocation.
19. As a consequence of the Labour Group's reduced seat entitlement on some Committees, the Labour Group has removed the named Members from the following Committees:-

- Awards, Grants and Transport (Appeals) Committee

Councillor Neil Gethin

- Elections and Democratic Structures Committee

Councillor Rachel Hodson

- Chief Officers Appointments Committee

Councillor Paul Wray

Councillor Phil Cole as a Substitute Member

20. Where the Labour Group has increased seat entitlement on other Committees, the Group has added the following Members to the Committees detailed below:-

- Chief Officers Appeals Committee

Councillor Ian Pearson

Councillor Duncan Anderson as a Substitute Member

- Chief Officers Investigatory Sub-Committee

Councillor Jane Nightingale

21. Additionally, due to the Mexborough First Group's increased seat entitlement on the Awards, Grants and Transport (Appeals) Committee, the Group has added Councillor Andy Pickering to the membership of that Committee.

22. In addition to the above alterations, there are Committees where Councillor Tina Reid has been appointed as a Labour Group Member. Therefore, the Labour Group has added the named Members to the following Committees:-

- Employee Relations Disputes Resolutions Committee (Substitute Member)

Councillor Duncan Anderson

- Parish Councils' Joint Consultative Committee

Councillor Mick Cooper

23. These allocations give effect so far as reasonably practicable to the requirements of the Act. It remains open to Members to agree a different allocation, but only if no Member votes against such proposals. If such agreement cannot be reached, the Council has no alternative but to act in accordance with the principles set out in the legal implications set out within paragraphs 25 to 27 of this report.

	<b>LABOUR</b>	<b>CONSERVATIVES</b>	<b>MEXBOROUGH FIRST</b>	
<b>COMMITTEE</b>	<b>Seats Allocated</b>	<b>Seats Allocated</b>	<b>Seats Allocated</b>	<b>Total No. of Seats on Committee</b>
PLANNING	<b>8</b>	<b>2</b>	<b>1</b>	<b>11</b>
ELECTIONS & DEMOCRATIC STRUCTURES	<b>8</b>	<b>2</b>	<b>1</b>	<b>11</b>
CHIEF OFFICERS APPOINTMENTS	<b>8</b>	<b>2</b>	<b>1</b>	<b>11</b>
AWARDS, GRANTS & TRANSPORT (APPEALS)	<b>5</b>	<b>1</b>	<b>1</b>	<b>7</b>
AUDIT	<b>4</b>	<b>1</b>	<b>0</b>	<b>5</b>
CHIEF OFFICERS APPEALS	<b>4</b>	<b>1</b>	<b>0</b>	<b>5</b>
EMPLOYEE RELATIONS DISPUTES RESOLUTION	<b>4</b>	<b>1</b>	<b>0</b>	<b>5</b>
CHIEF OFFICERS INVESTIGATORY SUB	<b>4</b>	<b>1</b>	<b>0</b>	<b>5</b>
<b>TOTAL ALLOCATED</b>	<b>45</b>	<b>11</b>	<b>4</b>	<b>60</b>
<b>Required Seat Allocation</b>	<b>46</b>	<b>9</b>	<b>4</b>	<b>59</b>
<b>Adjustments Required</b>	<b>+1</b>	<b>-2</b>	<b>0</b>	<b>-1</b>

## **Changes to Group Representation on Committees and Outside Bodies**

24. As part of this review, Political Groups have taken the opportunity to revise their appointments on Committees, Sub-Committees and Outside Bodies, and are proposing the following changes:-

### **Labour Group**

- Councillor George Derx replace Councillor Nikki McDonald on the Childrens and Young Peoples Overview and Scrutiny Panel;
- Councillor Sue Wilkinson replace Councillor Tina Reid on the Communities and Environment Overview and Scrutiny Panel;
- Councillor Charlie Hogarth replace Councillor Mark Houlbrook on the Planning Committee;
- Councillor Joe Blackman replace Councillor Mark Houlbrook on the Chief Officers Appointments Committee;
- Councillor Mark Houlbrook replace Councillor Joe Blackham as a Substitute Member on the Chief Officers Appointments Committee;
- Councillor Lani-Mae Ball replace Councillor Kevin Rodgers on the Standing Advisory Council for Religious Education (SACRE); and
- Councillor Nigel Ball replace Councillor Charlie Hogarth on the Industrial Communities Alliance.

### **Conservative Group**

- Councillor Nigel Cannings replace Councillor Jane Cox on the Chief Officers Investigatory Sub-Committee.

### **Mexborough First Group**

- Councillor Tina Reid replace Councillor Sean Gibbons on the Childrens and Young Peoples Overview and Scrutiny Panel.

## **LEGAL IMPLICATIONS [Officer Initials SF Date 14.10.19]**

25. Sections 15, 16 and 17 of the Local Government and Housing Act 1989, set out the duties of the Local Authority and the allocation of seats to Political Groups on Committees to ensure political balance.

26. The cumulative effect of these duties is to require “proportionality” across the formal activities of the Authority, representing the overall political composition of the Authority so that there can, for example, be no one Party Committees so far as they are constituted as formal Committees or Sub-Committees of the Council.
27. Exceptions to these requirements of political balance may be made where arrangements are approved by the Council without any Member of the Council or a Committee voting against them.

### **OPTIONS CONSIDERED**

28. There is a duty to comply with the requirements of Sections 15, 16 and 17 of the Local Government and Housing Act 1989, in the allocation of seats to Political Groups to ensure political balance. Alternative arrangements can be put in place with the unanimous agreement of Council.

### **REASONS FOR RECOMMENDED OPTION**

29. The recommendations set out in this report ensures that the Council complies with its statutory requirements for appointments to Committees and Sub-Committees. Making appointments to Outside Bodies ensures that the Council has a voice working with stakeholders.

### **IMPACT ON THE COUNCIL’S KEY OUTCOMES**

30. Ensuring the membership of the Council’s Committee’s is in place to effectively discharge its responsibilities will ensure that the Council is able to contribute to the delivery of all of the Council’s Key Outcomes. In particular, these arrangements will assist the Council in working with our partners to provide strong leadership and governance.

### **RISKS AND ASSUMPTIONS**

31. There are no risks identified or assumptions relevant to this report.

### **FINANCIAL IMPLICATIONS [Officer Initials AT Date 04/11/19]**

32. There are no specific financial implications associated with this report.

### **HUMAN RESOURCES IMPLICATIONS [Officer Initials KG Date 07/11/19]**

33. There are no specific HR implications associated with the contents of this report.

### **TECHNOLOGY IMPLICATIONS [Officer Initials AM Date 31/10/19]**

34. There are no specific technology implications in relation to this report. Governance and Members Services will be responsible for updating the changes in the modern.gov system, when agreed.

### **HEALTH IMPLICATIONS [Officer Initials RS Date 31/10/19]**

35. There are no direct health implications from this report. However, the individual Committees all contribute to improving the health and wellbeing of Doncaster people and reducing health inequalities. Committee members can seek further advice from the Director of Public Health if required.

### **EQUALITY IMPLICATIONS [Officer Initials DMT Date 22.10.19]**

36. There are no specific equality implications arising from this report.

### **CONSULTATION**

37. All Group Leaders and the Independent Member, have been consulted regarding the current political balance and the implications on seat adjustments referred to at paragraph 2 above.

### **BACKGROUND PAPERS:**

Report to Council - 17th May, 2019 - Local Government & Housing Act 1989 - Review of Allocation of Seats on Committees & Sub-Committees.

### **GLOSSARY OF ACRONYMS AND ABBREVIATIONS**

None

### **REPORT AUTHOR**

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**Damian Allen**  
**Chief Executive**

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## SCR - MAYORAL COMBINED AUTHORITY BOARD

### MINUTES OF THE MEETING HELD ON:

MONDAY, 29 JULY 2019 AT 11.00 AM

SHEFFIELD CITY REGION, 11 BROAD STREET WEST,  
SHEFFIELD S1 2BQ



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### Present:

Mayor Dan Jarvis (Chair)	SCR Mayoral Combined Authority
Councillor Chris Read (Vice-Chair)	Rotherham MBC
Councillor Garry Purdy	Derbyshire Dales
Mayor Ros Jones	Doncaster MBC
Councillor Simon Greaves	Bassetlaw DC
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Tricia Gilby	Chesterfield BC
Councillor Alex Dale (Reserve)	NE Derbyshire DC
Craig Tyler	South Yorkshire Joint Authorities Governance Unit
Stephen Edwards	SYPTTE

### Officers in Attendance:

Fiona Boden	SCR Executive Team
Stephen Batey	SCR Mayor's Office
Sarah Norman (LA Chief Executive)	Barnsley MBC
Huw Bowen (LA Chief Executive)	Chesterfield BC
Dan Swaine (LA Chief Executive)	Bolsover DC
Dan Swaine (LA Chief Executive)	Bolsover DC/NE Derbyshire DC
Sharon Kemp (LA Chief Executive)	Rotherham MBC

### Guests in Attendance

Councillor Chris Furness	Derbyshire Dales DC
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### Apologies:

Councillor Julie Dore	Sheffield City Council
Councillor Steve Fritchley	Bolsover DC
Sarah Fowler	Chief Executive Peak District National Park
John Mothersole	Sheffield City Council
Neil Taylor	Bassetlaw DC
Paul Wilson	Derbyshire Dales DC
James Muir	Private Sector LEP Board Member
Justin Homer	BEIS
Sarah Want	Sheffield University
Jeni Harvey	SCR Executive Team
Mark Lynam	SCR Executive Team

## 1 **Welcome and Apologies**

Mayor Jarvis provided Members with updates on important matters which have arisen since the last MCA meeting.

The Mayor noted last week's appointment of a new Prime Minister and a host of new Ministers and suggested it is important that we build productive working relationships with the PM and his government noting he would be writing to Government Departments setting out his priorities for how the Government must put this region and the North at the top of its agenda.

The Mayor suggested it was good to see the Prime Minister in the North on Saturday and welcomed the commitments to deliver Northern Powerhouse Rail, more powers for Metro Mayors and council leaders offering real devolution for our communities, providing better bus services and committing greater funds to the Stronger Towns Fund.

It was noted the SCR is engaged in further and detailed discussions with senior officials in Government to unlock the devolution deal agreement that Leaders reached earlier this year and also noted that those who support wider Yorkshire devolution arrangements have written to the new Prime Minister to urgently unlock the benefits of devolution to all parts of the region, while creating a pathway to a full One Yorkshire devolution deal in 2022.

The Mayor welcomed the opportunity to confirm the new thematic boards are up and running and suggested that by working together on issues such as skills, housing, infrastructure, business growth and transport we are increasingly well placed to respond to the opportunities and challenges ahead. In respect of transport the Mayor welcomed good progress on the Bus review noting thousands of responses had been received from members of the public and urging those who have not yet get involved to do so by the 31st August.

Finally, the Mayor wished all South Yorkshire colleagues a very happy Yorkshire Day on Thursday!

Members' apologies were noted as above.

## 2 **Announcements**

None

## 3 **Urgent Items**

None

## 4 **Items to be Considered in the Absence of Public and Press**

None.

## 5 **Voting Rights for Non-constituent Members**

It was agreed that voting rights could not be conferred on the non-Constituent districts in respect of item 6 - Appointment Of SYPTE Non-Executive Director and item 16 - SYPTE Underspend Travel Support For The Unemployed In South Yorkshire as the matters only affect the South Yorkshire area.

It was agreed there were no further matters for which voting rights could not be conferred.

**6 Appointment Of SYPTE Non-Executive Director**

RESOLVED, that Sarah Norman is appointed a Non-Executive Director of the South Yorkshire Passenger Transport Executive.

**7 Declarations of Interest by individual Members in relation to any item of business on the agenda**

None.

**8 Reports from and questions by members**

None.

**9 Receipt of Petitions**

None.

**10 Public Questions**

Members were informed of the receipt of 2 public questions.

A question was received from Mr Kewley and delivered as follows:

*I'd like to see an informal Focus group to consider facilities for public involvement in these statutory meetings and discussing how these could be improved.*

*This would apply to the Statutory Body itself, and the associated Overview & Scrutiny Committee, and include -*

- 1. Prior details published on the internet.*
- 2. Attendance on the public bench.*
- 3. Submitting a public question and considering the reply.*
- 4. Monitoring proceedings on the webcast.*

*I'd like to see a simple feedback form on the public bench at each meeting.*

Mr Kewley presented his thoughts on how public engagement in respect of the above points might be improved.

In response the Mayor commented on progress the SCR has made to date to improve public accessibility, noting the new facilities, greater accessibility to meetings, webcasting of meetings, protocols to promptly respond to public questions and the publication of all information on the website. It was noted a

new set of decision making governance arrangements had been introduced and hopefully the public will not feel daunted in engaging with these arrangements.

The Mayor informed members he would write to Chair of the Scrutiny Committee requesting 'how the SCR meets its expectations around public engagement' forms part of the Committee's work programme

A question was received from Mr Slack and delivered as follows:

*New Zealand have recently produced the first National Budget based not on growth in GDP and fiscal targets for the nation but based on health and wellbeing as a measure of success for the nation.*

*This is a world first and has had immediate impact around the world.*

*Sheffield City Partnership Board recently received a strategy from the local CCG and SCC essentially proposing to try and embed health and wellbeing at the heart of all decision making.*

*It is recognised that health and wellbeing can have very positive impacts on local economies and it also tackles inequality in opportunities and disparity in health measures across divided populations.*

*How will this potential of health and wellbeing, as a measure of economic success, impact on the work of the City Region and the priorities of the Strategic Economic Plan?*

In response the Mayor noted the SCR has some of the poorest health outcomes in the county, and advised members how health and wellbeing, air quality and active travel were all matters that had informed the drafting of the SCR's refreshed Strategic Economic Plan. The Mayor suggested more will be done going forward to recognise the importance of health and wellbeing.

**11 Minutes of the meeting held on 3rd June 2019**

RESOLVED, that the minutes of the meeting held on 3<sup>rd</sup> June 2019 are agreed to be an accurate record.

**12 Annual Governance Statement for 2018/19**

A report was received inviting consideration and approval of the Authority's Annual Governance Statement for 2018/19 which included the Governance Improvement Plan for 2019/20.

RESOLVED, that the MCA approves the Annual Governance Statement (AGS) for 2018/19.

**13 Statutory Accounts for 2018/19**

A report was received requesting the Members' consideration and approval of the MCA's Annual Statement of Accounts for 2018/19, having first had regard to the External Auditor's audit report (ISA 260).

The Mayor thanks M Thomas and his team for the standard of work undertaken to produce the accounts.

Members were informed that consideration of the draft accounts had progressed through appropriate committees and officer boards ahead of their recommendation for approval.

Members welcomed Dan Spiller to the meeting who on behalf of the External Auditor (EY) advised that the audit was substantially complete pending the receipt of some final information relating to the pension fund (awaited from the SY Pensions Authority's external auditor Deloitte).

Members were advised it was expected the External Auditor would provide a clean opinion.

The Mayor welcomed the suggestion the Auditor's opinion would be unqualified and suggested this is a positive reflection on the work done by officers to strengthen our corporate gov arrangements

It was noted there was to be a late adjustment to the accounts which had been acknowledged and endorsed by the External Auditor.

RESOLVED, that the MCA approves the audited Annual Statement of Accounts for 2018/19, noting that there will be a late adjustment to the accounts which could not be made in time for the MCA paper publication deadline.

#### 14 **LGF Investment Approvals**

A report was received requesting the approval of an LGF grant value to the Sheffield College and to provide an update on investment decisions taken by the Executive Boards.

It was noted an additional scheme which was due to be considered at the meeting had been withdrawn and its case would now be heard at the Skills and Employability Board.

Members were informed the Sheffield College have requested £3.71m LGF grant to support a £4.64m scheme to work in collaboration with the private sector to develop skills training capacity at the College's Olive Grove engineering training centre, the Liberty Speciality Steel engineering training centre and the CTL workplace training facility.

It was reported the refurbishment and new equipment will be required to increase the technical training offer at levels 3 and 4 in the Engineering and Digital Technology sectors to ensure that there is a skilled workforce to fill the increasing number of high value jobs in the Region.

It was reported over a period of 10 years the project is estimated to support 2,051 learners gross additional with an estimated 826 of the net additional learners moving into employment, subsequently indicating a potential cost equivalent of £4,496 per job, considered good value for money for the SCR.

Members were asked to note the conditions of award including stipulations regarding kit ownership and maintenance.

Members were also asked to note that the decision taken at the Business Growth Executive Board to award four LGF BIF grants totalling £0.488m, to award five Made Smarter LGF BIF grants totalling £0.204m and eight Productivity Challenge LGF BIF grants totalling £0.697m to businesses.

RESOLVED, that the MCA:

1. Approves progression of the Digital Engineering Skills Development Network to full approval and award of up to £3.713m grant to Sheffield College subject to the conditions set out in the Appraisal Panel Summary
2. Gives delegated authority to the Head of Paid of Service, in conjunction with the Section 73 and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approval.
3. Notes the awards made by the Business Growth executive Board

## 15 **Sheffield City Region Integrated Rail Plan**

A report was received to present the final Integrated Rail Plan (IRP) for formal policy adoption by the Mayoral Combined Authority (MCA).

Introducing the report the Mayor highlighted the importance of this document to the SCR's residents and businesses and proposed it be used to demonstrate to government that the SCR won't stand for less in respect of rail investment.

Cllr Read commented on why the IRP is so important to Rotherham. Cllr Read indicated that Rotherham's position on HS2 hasn't changed but welcomed the opportunity for districts to work together on matters of consensus.

Mayor Jones welcomed the IRP's support for a new East Coast Main Line station at Doncaster Sheffield Airport and investment at other local stations including a new Dearne Valley Parkway Station. Mayor Jones also proposed the importance of delivering the Hickleton-Matt bypass scheme as a pre-requisite for opening up access to new and improved stations. Mayor Jones noted her district's position on HS2 had also not changed with it believed the government's preferred route is wrong.

Cllr Houghton reiterated points made by Mayor Jones in respect of the Dearne Valley Parkway Station and the importance of the Hickleton-Marr bypass. Cllr Houghton also called for longer stations at Barnsley station to facilitate the stopping of an increased number of trains using the Midland Main Line and noted his district would continue to lobby for an additional station on the HS2 main line.

Cllr Gilby welcomed the report and its supportive references to electrification for lines serving Chesterfield and North Derbyshire. Cllr Gilby welcomed the

proposal that the north would accept nothing less than the best.

RESOLVED, that the MCA endorses the Integrated Rail Plan and notes the next steps for producing the other associated Transport Strategy implementation plans.

**16 SYPTE Underspend Travel Support For The Unemployed In South Yorkshire**

A report was received outlining proposals to utilise a travel concessions budget underspend to provide supported travel to persons on unemployment programmes within South Yorkshire.

It was noted there is an opportunity to make pragmatic and effective use of SYPTE's 2018/19 budget underspend by allocating this to support a limited period of free travel on public transport to participants on current employment support schemes which have, as their aims, enabling access to placements and helping individuals find, secure, and transition into work.

Given the budget available, the proposals have limited ambitions – providing short term travel cost support to those participating in schemes and related placements is expected to improve retention rates and marginally improve the prospects of those (re)entering employment for remaining in work.

An explanation was provided for how the initiative would operate.

RESOLVED, that the MCA approves the provision of supported public transport travel tickets, aligned with the wider package of support and the duration of the other employment programmes operating within the SCR, ensuring this remains within the available budget.

**17 Health Led Employment Trial Extension Approval**

A report was received to seek approval to extend the Health Led Employment Trial by 7 months, extending the delivery window from the 31st March 2020 to 31st October 2020 and accept a further £1,499,206 from the Work and Health Unit who fund the trial.

The Mayor and Members welcomed the proposal to extend the trial.

RESOLVED, that the MCA approves the 7-month delivery extension and accepts the grant of £1,499,206

**18 Acceptance of Careers and Enterprise Company (CEC) Grant for the delivery of the Enterprise Advisor Network (EAN) in the Academic Year 2019/20**

A report was received to recommend the acceptance of the second year of that grant allocation for the academic year 2019/20.

It was noted the Enterprise Advisor Network (EAN) is a national initiative of the Careers and Enterprise Company (CEC) and that the SCR LEP has been in receipt of funds from the CEC to support this network since becoming a pilot

area in 2015 as part of the first growth deal.

It was noted the MCA accepted the 2 year offer of grant from the CEC in their meeting on the 18 September 2018.

RESOLVED, that the MCA accepts the grant subject to the detailed discussion and agreement of the Skills and Employability Thematic Board to determine programme arrangements

19 **Delegated Authority Report**

RESOLVED, that the contents of the report are noted.

20 **Any Other Business**

Cllr Dale commented further on the Integrated Rail Plan highlighting the importance of the document to helping North East Derbyshire DC solve its significant Midland Main Line electrification challenges.

I, the undersigned, confirm that these minutes are a true reflection of the meeting.

Signed .....  
Name .....  
Position .....  
Date .....

## SCR - MAYORAL COMBINED AUTHORITY BOARD

### MINUTES OF THE MEETING HELD ON:

MONDAY, 23 SEPTEMBER 2019 AT 11.00 AM

SHEFFIELD CITY REGION, 11 BROAD STREET WEST,  
SHEFFIELD S1 2BQ



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### Present:

Mayor Dan Jarvis (Chair)	SCR Mayoral Combined Authority
Councillor Chris Read (Vice-Chair)	Rotherham MBC
Councillor Garry Purdy	Derbyshire DCC
Councillor Julie Dore	Sheffield City Council
Mayor Ros Jones	Doncaster MBC
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Alex Dale (Reserve)	NE Derbyshire DC
Nigel Brewster (Observer)	Private Sector

### Officers in Attendance:

Sarah Norman	Chief Executive	Barnsley MBC
Dan Swaine	Chief Executive of Bolsover District Council/NE Derbyshire District Council	Bolsover DC/NE Derbyshire DC
Fiona Boden	Policy Adviser - Mayor	SCR Executive Team
Mark Lynam	Director of Programme Commissioning	SCR Executive Team
Stephen Batey	Head of Mayor's Office	SCR Mayor's Office
Tim Taylor	Director of Customer Services	SYPTE
Peter Dale	Director of Regeneration and Environment	Doncaster MBC
Melanie Dei-Rossi	Assistant Director - Programme	SCR Executive Team
Eugene Walker	Chief Finance Officer	Sheffield City Council
Judith Badger		Rotherham MBC
Craig Tyler	Minute Taker	Joint Authorities Governance Unit
Councillor Chris Furness	Peak District National Park Authority	

### Guests in Attendance

Councillor Nicola Sumner	Petitioner
Mr S Narraido	Petitioner
Mr B Little	Petitioner
Mr N Slack	Member of Public

## **Apologies:**

Councillor Simon Greaves  
Councillor Steve Fritchley  
Councillor Tricia Gilby  
Huw Bowen  
Neil Taylor  
Paul Wilson  
Sarah Want  
Sarah Fowler

Bassetlaw DC  
Bolsover DC  
Chesterfield BC  
Chesterfield BC  
Bassetlaw DC  
Derbyshire Dales DC  
Sheffield University  
Chief Executive Peak District National  
Park

### **1 Welcome and Apologies**

The Mayor welcomed everyone present to the meeting.

Members' apologies were noted as above.

### **2 Announcements**

The Mayor provided Members with updates regarding matters that have arisen since the previous meeting.

The Mayor commented on the Convention of the North event held on the 13th September, suggesting this was an important opportunity for the North to come together as one and continue the conversation about what strategy the North needs, what resources will be required, what we can do through collaboration, and ensuring we connect our communities to the opportunities we create. The Mayor asserted that the Prime Minister and his Government will be held accountable for their lack of action to support the North if their promises aren't kept.

The Mayor also commented on how inspirational Brandon Green, one of our Youth Combined Authority members from Barnsley, was in his address to the Convention. Members agreed we should be very proud of his efforts.

Regarding homelessness, the Mayor updated Members on how the £90,000 accepted from Government in March for the purposes of improving support to veterans impacted by homelessness, has been allocated in support of existing projects and initiatives.

### **3 Urgent Items**

None.

### **4 Items to be Considered in the Absence of Public and Press**

None.

### **5 Voting Rights for Non-constituent Members**

It was agreed there were no agenda items for which the non-Constituent

Members should not be given full voting rights.

**6        Declarations of Interest by individual Members in relation to any item of business on the agenda**

Cllr Dore declared a non-pecuniary interest in the matters to be considered at item 12 (LGF Capital Programme Approvals - September 2019) by virtue of being the Leader of the sponsoring Authority for the LGF Upper Don Valley Flood Alleviation scheme.

**7        Reports from and questions by members**

None.

**8        Receipt of Petitions**

Members were advised of the receipt of 4 petitions.

A 43 signature petition concerning the changes to the X2 bus route at Hoyland Common was received from Cllr Nicola Sumner who presented in person.

A 53 signature petition regarding dissatisfaction with quality of bus service between Totley and Sheffield City Centre was received from Mr S Narraidoo who presented in person.

A 231 signature petition with the title “Keep a company that serves the people, Sheffield Community Transport, on 10/10a route” was submitted by Alicia Vedio

A 1056 signature petition calling for the reinstatement of the Walkley bus services 31 and 31b was received from Mr Bernhard Little on behalf of the Walkley Green Party.

The Mayor thanked those presenting petitions for their contributions.

The Mayor informed the meeting he understand how important buses and sustainable travel are to residents and communities and the petitions submitted today amplify that.

In response to the particular concerns raised in these petitions, the Mayor instructed officers of the SYPTE to investigate the matters raised and to respond both to him and the petitioners directly.

The Mayor noted he usually refrains from commenting on petitions but on this occasion proffered observations on what he saw as the very real human impacts of the latest bus service changes for residents. It was noted that although the large majority of services are unchanged (including most school bus services) approximately a quarter of all South Yorkshire bus services are seeing route or timetable revisions.

It was noted that in some cases the changes taking effect are driven by re-tendering of services with existing contracts expiring; in other cases they are as a result of operators making changes to commercial services to make a given

route financially sustainable.

It was also acknowledged that funding pressures underpin this challenge.

The Mayor suggested this reinforces the importance of the pending bus review as the bus network as we have known it will not continue to be sustainable if patronage continues to decline. It was further acknowledged that the reasons for this decline are complex and are not simply to do with service quality and frequency. They are as much to do with changing working patterns and social trends and wider public policy impacts – people are travelling less by bus in our City Region, footfall is declining, home working is increasing, and new development too often fails to consider public transport viability.

The Mayor also proposed there is a need to learn lessons from other places and advised members that all options are on the table. It was further proposed that any substantial intervention in the market will require underpinning with capital and revenue and an important question for us as senior politicians and for the community at large is, 'how much are we willing and able to pay for a bus service'.

Closing the Mayor said he wished to make clear that he recognises lessons need to be learned as SYTPE approaches future rounds of service changes.

9

## **Public Questions**

A question was received from Mr Nigel Slack and delivered as follows:

*"I understand that changes are happening with the form and function of how Local Growth Funds will be administered. Can the Mayor share the current situation and how this restructuring of funding will affect the Sheffield City Region and those businesses that might benefit from this form of business support?"*

The Mayor provided the following response and thanked Mr Slack for his question:

The Government has previously outlined its intent to replace Local Growth Funding and European structural funds with a UK Shared Prosperity Fund. These funds are crucial to the SCR contributing to projects such as the Glass Works, National College for High Speed Rail, Olympic Legacy Park, Northern Gateway and the Waverley development. The current Local Growth Fund allocation for the SCR is £363m and the Structural Fund allocation is £170m.

The Government's planned consultation on the proposals for the Shared Prosperity Fund has not taken place. We are currently awaiting a revised timeframe on when the proposals for the Shared Prosperity Fund will be made public so that we can respond to them.

I can assure Mr Slack that my fellow Mayors and I are continuing to push Government for clarity on this vital investment into LEP areas – this funding is essential to support our businesses, our communities and to invest in our infrastructure. I have used my privilege as a sitting MP to lead the first debate

in Westminster Hall on the Shared Prosperity Fund, met the former Chancellor of the Exchequer to discuss how we ensure a greater share of national infrastructure spending is invested in the SCR, asked questions in the House of Commons, and made representations to the Post-Brexit Funding All Party Parliamentary Group.

I will continue to use my both my roles to ensure that the Sheffield City Region secures its fair share of this fund.

#### 10 **Minutes of the meeting held on 29th July 2019**

It was noted there were discrepancies in the attendance record. Cllr Chris Furness should have been recorded as being representative of the Peak District National Park Authority and Cllr Glyn Jones should have been recorded as representative of Doncaster MBC rather than Mayor Jones.

RESOLVED, that the minutes of the meeting held on 29<sup>th</sup> July, 2019 are agreed to be an accurate record of the meeting, with the exception of the above matter.

#### 11 **Quarter 1 Revenue & Capital Programme Report**

A report was received to provide the Q1 position for the revenue and capital programmes of the Sheffield City Region Mayoral Combined Authority for the financial year 2019/20.

Members were asked to consider the following virements between budget heads within the MCA/LEP revenue budget:

- Transfer £218k from Business Support to Staffing to reflect the fact that the 6 members of the SCR Finance Team became employees of the SCR with effect from 1 July 2019 (previously they were employees of SCC and therefore charged as Business Support).
- Transfer £24k from Premises to Staffing to cover the proportion of the Building Manager's salary costs chargeable to the MCA/LEP budget.

RESOLVED, that the MCA:

1. Notes the forecast underspend of c. £204k on the MCA/LEP Revenue Budget.
2. Notes the forecast spend on the MCA/LEP Revenue Programmes is to budget.
3. Notes the forecast overspend of c. £615k on the South Yorkshire Transport Revenue Budget.
4. Notes the changes to the South Yorkshire Transport Capital Programme.
5. Approves the budget variations in relation to staffing costs as contained within the report.

#### 12 **LGF Capital Programme Approvals - September 2019**

A report was received requesting the approval of a LGF change request for the Upper Don Valley Flood Alleviation scheme.

The report also provided an update on the retained major project 'A630: Parkway Widening', the Business Case for which is due to be submitted to Department of Transport (DfT) in October 2019.

It was noted that subject to the DfT's approval of the Business Case for the A630 Parkway Widening scheme, the MCA will be asked to approve the entering into contractual arrangements at a future meeting.

RESOLVED, that the MCA:

1. Notes the change proposed to the existing contract 'Upper Don Valley Flood Alleviation Scheme' which re-profiles £2.3m LGF expenditure from 2019/20 to 2020/21 subject to the conditions referenced within the report.
2. Delegates authority to the Head of Paid of Service, in conjunction with the Section 73 Officer and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approval
3. Notes the pending submission of the 'A630: Parkway Widening' Business Case to the DfT.

### 13 **Quarter 1 LGF Programme Monitoring**

The Mayor informed Members this would be Mel Dei Rossi's last MCA meeting before she and her family emigrate. The Mayor thanked Mel for her many years of dedicated public service and wished her a healthy and happy future and every success for the future.

A report was received to update Leaders on the position of the LGF capital programme following Q1 updates and current project approvals.

RESOLVED, that the MCA notes the programme update.

### 14 **Amendment to Constitution - Quoracy of Thematic Boards**

A report was received to note the proposed amendments to the Constitution of the MCA to change the membership and quoracy provisions of the Thematic Executive Boards to reflect the position of the Non-Constituent Authorities.

It was noted the quoracy provision for each Board would be reduced from 7 to 5 Members (excluding the Transport Board) but that to be quorate at least one LEP representative and 2 members from the Constituent Authorities must be present. Non-Constituent Authorities will have the right to send an attendee to Board meetings and participate in discussions, but that they have no voting rights. These arrangements do not affect the membership of the SCR MCA

RESOLVED, that the MCA approves the proposed changes to the Terms of

Reference of 4 of the Executive Boards (Appendices 4-7 of the MCA Constitution) to reflect the position of the Non-Constituent Authorities and to ensure that meetings are quorate.

15      **Decisions & Delegated Authority Report**

A report was received to update Members decisions and delegations made by the MCA and decisions and delegations made by Thematic Boards.

RESOLVED, that the MCA notes the content of the report.

16      **Devolution**

A report was received to update Members on the work underway to implement the proposal agreed by the South Yorkshire Leaders and the Mayor in March.

RESOLVED, that the MCA notes the content of the report.

17      **Any other business**

No further matters noted.

I, the undersigned, can confirm that this is a true and accurate record of the meeting.

Signed \_\_\_\_\_  
Name \_\_\_\_\_  
Position \_\_\_\_\_  
Date \_\_\_\_\_

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## SCR - LOCAL ENTERPRISE PARTNERSHIP

### MINUTES OF THE MEETING HELD ON:

MONDAY, 9 SEPTEMBER 2019 AT 10.30 AM

11 BROAD STREET WEST, SHEFFIELD S1 2BQ



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### Present:

James Muir (Chair)	Private Sector Member
Alexa Greaves	Private Sector LEP Board Member
Professor Chris Husbands	Representative for Higher Education
Peter Kennan	Private Sector LEP Board Member
Tanwer Khan	Private Sector LEP Board Member
Neil MacDonald	Private Sector LEP Board Member
Owen Michaelson	Private Sector LEP Board Member
Lucy Nickson	Private Sector LEP Board Member
Philippa Sanderson	Private Sector LEP Board Member
Richard Stubbs	Private Sector LEP Board Member
Mayor Ros Jones	Doncaster MBC
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Tricia Gilby	Chesterfield BC
Professor Koen Lamberts	Co-opted Higher Education Representative
Councillor Mazher Iqbal (Reserve)	Sheffield City Council

### Officers in Attendance:

Sarah Norman	Chief Executive	Barnsley MBC
Eugene Walker	Chief Finance Officer	Sheffield City Council
Craig Tyler	Minute Taker	South Yorkshire Joint Authorities Governance Unit
Felix Kumi-Ampofo	Assistant Director - Programme Assurance	SCR Executive Team
Melanie Dei-Rossi	Assistant Director - Programme	SCR Executive Team
Stephen Batey		SCR Mayor's Office
Jenny Holmes	Assistant Director for Strategic Transport	SCR Executive Team
Lyndsey Whitaker	Senior Economic Policy Manager	Sheffield City Region
Anita Dell	Communications Officer	Sheffield City Region

### Guests in Attendance

Justin Homer BEIS

**Apologies:**

Nigel Brewster	Private Sector
Laura Bennett	Private Sector LEP Board Member
Julia Muir	Private Sector LEP Board Member
Councillor Chris Read	Rotherham MBC
Mayor Dan Jarvis	SCR Mayoral Combined Authority
Councillor Martin Thacker MBE	NE Derbyshire DC
Councillor Simon Greaves	Bassetlaw DC
Alison Kinna	Co-opted Private Sector Member
Bill Adams	TUC Representative
Councillor Garry Purdy	Derbyshire Dales DC
John Mothersole	Sheffield City Council
Huw Bowen	Chesterfield MBC
Sharon Kemp	Rotherham MBC
Damian Allen	Doncaster MBC
Dan Swaine (NE Derbyshire emails)	NE Derbyshire DC
Dan Swaine	Bolsover DC
Neil Taylor	Bassetlaw DC

**1 Welcome and Apologies**

The Chair welcomed members and officers to the meeting and congratulated Lucy on her appointment as the Board's second Vice-Chair.

Members' apologies were noted as above.

**2 Declarations of Interest**

None noted.

**3 Notes of Last Meeting**

RESOLVED, that the notes of the meeting held on 8<sup>th</sup> July are agreed to be an accurate record.

**4 Local Growth Funding (LGF) and Programme Demand**

A report was presented to provide the Board with an overview of the current LGF programme commitments and the scale of projects in the over-programmed pipeline.

It was reported there is £32m of LGF funding left to be spent before the cessation of the programme against £71m of known demands. It was acknowledged there is therefore a requirement to address this funding gap and views were sought on how this might be best achieved.

It was noted this funding gap situation is not unique to the SCR LEP.

It was noted detailed proposals on the means via which the funding gap will be addressed would be presented to the next LEP Board meeting.

Considering the options available Members expressed particular support for the further evaluation of the deliverability of schemes in the programme, further efforts to seek additional resources from Government and the ability to carry funding over to subsequent years when required.

Members discussed how any prioritisation process might be undertaken and what factors might be of greatest pertinence including deliverability, scale of impact and ability to redirect schemes to other non-LGF funding sources.

It was confirmed the Executive are not accepting any new schemes into the programme with the exception of direct inward investment enquiries.

It was acknowledged the Gainshare Devolution Deal would be a further source of funding should this come to fruition.

RESOLVED, that the Board:

1. Notes the scale of the pipeline and options available to address the potential overprogramming position.
2. Notes the contents of the Q1 2019/20 DELTA submission.

## 5 **Update: Strategic Economic Plan and Local Industrial Strategy**

A report and presentation were received to provide the Board with an update on the emerging narrative and priorities for the Sheffield City Region (SCR) Strategic Economic Plan and Local Industrial Strategy.

It was reported the evidence base is largely complete and highlights a set of key messages that shape the emerging vision and priorities for the SEP and LIS.

The presentation provided a summary of the vision, priorities and ambition for further discussion.

Members were asked to comment on the proposal the SEP and LIS should be primarily focussed on people, with key visionary triggers based around ambition, transformation, prosperity, opportunity, inclusion and places.

Members considered the need to tether our visionary ambition in reality (asserting the SCR is 'not' going to be the world's most prosperous city region) but recognised the importance of being genuinely ambitious.

It was agreed that the vision should be focussed on some key achievable deliverables that have the capacity to transform peoples' lives such as raising skills sets which in turn might deliver greater prosperity and inclusion.

It was considered that some visionary attributes presented for deliberation are not necessarily compatible, with examples cited for where other regions internationally might have achieved great levels of prosperity but at the expense of the wellbeing of the local workforce.

Consideration was given to how any vision should be best communicated externally for maximum impact.

Members agreed the vision should not include any references to specific targets.

Consideration was given to whether environmental responsibility should be factored into the vision in respect of determining the way we want to grow our economy.

It was requested the Executive Team pull together a statement capturing the key points raised, to be circulated to the Board Members, to help seek assurance that there is a consensus understanding and support for both the draft vision and what this really means in terms of how it might be achieved (i.e. links to actions).

Action: Felix to co-ordinate the supporting statement for members to explain the rationale behind the proposed vision.

Consideration was given to whether the SEP and LIS should be factored around the existing thematic areas (skills, housing, infrastructure, transport and business growth) whilst also recognising the cross cutting themes of opportunity, prosperity and place, and the extent to which this approach might be used might provide a framework for the vision's objectives.

It was suggested each of these themes needs to be supported by a set of prioritised performance indicators to ensure we focus on priority deliverables whilst recognising the Strategies can't be everything to everyone.

Members considered the reality that most strategies collapse at the point of implementation, and recognised that it is the simplest strategies that tend to achieve. The degree of complexity of the current draft vision and objectives as presented were therefore challenged by the Board.

Cllr Gilby requested an update on how the strategies are being developed in conjunction with the D2N2 LEP area. The Chair noted regular meetings are held with both D2N2 and West Yorkshire LEP colleagues in the interests of ensuring consistency and compatibility in respect of overlap areas.

RESOLVED, that the Board notes progress to date on the development of the SCR SEP and LIS strategies.

## 6 **Transport Board Update: Future Mobility**

A report and presentation were received to provide an overview of the advances in technology, changes in demand characteristics and the emergence of new business models that are disrupting the transport sector.

The report introduces the Board to recently commissioned research that will inform the SCR's approach to the risks and opportunities presented by future mobility trends.

The presentation set out the social, environmental and economic benefits and risks of future mobility innovations.

Members were advised of what research work the SCR is engaged with and how this might be taken forward.

The Chair questioned what this undertaking means for the existing SCR Transport Strategy, and why the Strategy isn't just being annotated to address any gaps. It was noted this work is essentially associated with the intended development of the implementation plans that are being developed to take the Strategy forward and the need to appropriately recognise new technologies.

Consideration was given to how the SCR's internal connectivity issues might be addressed through technological changes and how we might benefit as a region from new economies built around new technologies.

It was suggested any implementation plans should not be based around what might be shifting or short-term government policies and ambitions, and focus on what the SCR really needs to achieve.

Clarity was sought regarding the detail of the consultant's commission. It was noted this will map out key assets, set out transport trends (and identify where the SCR might differ from other regions), and look at future trends and localised opportunities specific to the SCR (aligned to the Transport Strategy). It was noted this will be available by the end of the month.

It was requested the Board receive a summary of the consultant's report at the next meeting.

RESOLVED, that the Board:

1. Notes the technological advances, changes in demand and new business models driving 'future mobility' innovation
2. Notes the research work the SCR Executive is currently undertaking on Future Mobility trends and opportunities which will inform the principles and priorities that enable the SCR to adopt, adapt and innovate
3. Requests a summary of the consultant's report at the next meeting
4. Notes the economic opportunity presented to the SCR by emerging Future Mobility trends and recommends the prominence and focus of this theme in the Local Industrial Strategy.

7

## **LEP and MCA Budget**

A report and presentation were provided to update the Board on progress

made to achieve a reduction in the 2019/20 LEP and MCA core budget (the requirements as per explained at the previous meeting).

The report provided a summary of the proposals currently under consideration ahead of discussion by the MCA.

It was requested the rationale behind the options be backed up by additional treasury management information to provide a fuller picture of the matters under consideration. It was confirmed this would be provided when presented to the MCA.

RESOLVED, that the Board:

- note the progress to date in seeking to achieve a budget reduction
- note that a further report be made to the LEP Board concerning the proposals for finding the second £1m of savings, having regard to the LEP Boards concerns over this issue

## **8 Amendment to the Governance of the Executive Board**

A report was received to note the proposed amendments to the Constitution of the MCA to change the membership and quoracy provisions of the Thematic Executive Boards to reflect the position of the non-Constituent Authorities.

It was proposed that the quoracy provision for each Board be reduced from 7 to 5 Members, but that to be quorate at least one LEP representative and 2 members from the Constituent Authorities must be present.

It was noted a report confirming the SCR non-constituent members' membership of the LEP Board will be presented once resolved. The Board was reminded the non-Constituent members would continue to be members of the SCR MCA and as such have the right to continue to be members of the thematic boards. It was noted matters of complexity would be addressed going forward.

RESOLVED, that the Board note the proposed changes to the Terms of Reference to reflect the position of the non-Constituent Authorities and to ensure that meetings are quorate.

## **9 The likely impacts of a no-deal Brexit on the SCR**

A report was received to outline the potential risks of a no-deal Brexit to the SCR economy. The paper sought to stimulate a discussion on the potential impacts of a no-deal scenario and consider additional work to prepare and mitigate for a no-deal Brexit.

The report set out what the SCR might do to directly support local business and where efforts might be best placed in supporting the activities of other agencies such as the Chambers of Commerce.

It was suggested there is a need to target responses once Brexit outcomes are clear.

A concern was noted that businesses need to be members of a Chamber of Commerce to get their support. It was suggested the SCR might therefore consider helping the Chambers expand their remit to cover all local businesses in some capacity.

It was noted the Local Authorities are already working closely with their respective Chambers and therefore requested the any SCR-led messages and advice be wholly consistent and duplicate that being espoused by other agencies.

RESOLVED, that the Board:

- 1. Notes the areas of activity detailed in this paper, against which the SCR might commence or accelerate activity.
- 2. Notes the respective merits and purpose of establishing an Economic Resilience Taskforce.

10 **Mayoral Update**

Provided for information.

11 **Chief Executive's Update**

Provided for information.

12 **Any Other Business**

No further matters noted.

Signed \_\_\_\_\_  
Name \_\_\_\_\_  
Position \_\_\_\_\_  
Date \_\_\_\_\_  
\_\_\_\_\_

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## SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

22 JULY 2019

PRESENT:

Councillors: S Ayris, A Buckley, T Cave, T Damms, R Frost,  
P Haith, C Hogarth, P Price, C Ransome, S M Richards,  
C Ross, R Taylor and Dr A Billings

ACO T Carlin, S Booth, S Gilding and A Strelczenie  
(South Yorkshire Fire & Rescue Service)

A Frosdick, M McCarthy, L Noble, S Loach and M McCoolle  
(Barnsley MBC)

M Buttery  
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from S Norman,  
N Copley, M Potter, CFO J Courtney, QFSM and  
DCFO A Johnson

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Ransome referred to one of the Independent Members of the Audit and Governance Committee whose second and final term of office would reach a conclusion at the end of autumn 2019. She requested confirmation of the recruitment timetable for the appointment to this position.

L Noble stated that planning for the recruitment process had already commenced. It was intended to advertise the vacancy w/c 12 August 2019 across all South Yorkshire District Councils, Town and Parish Councils and the third sector. Two Members – including one Independent Member – will be invited to sit alongside Councillor Haith on the evaluation panel for the appointment of a new Independent Member, which would hopefully include an overlap period to provide continuity.

Councillors Frost and Taylor had attended JADE Youth and Community Centre in Dinnington, Sheffield on 19 July 2019. JADE had been partially funded by the Stronger Safer Communities Reserve (SSCR), and helped young people with activities which enabled social education, economic and employment opportunities for life progression which included fire safety, road safety, anti-social behaviour, drug and alcohol awareness. A community memorial garden had been opened in memory of Leonne Weeks who had been murdered in 2017, which contained artwork made from recycled bottles and bottle tops, and demonstrated what could be achieved through community working and SYFR engagement.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

M McCarthy read out the following question received from the Fire Brigades' Union, together with the response received from CFO Courtney:-

'How many times has the fire authority including service managers lobbied central government since the pensions shortfall became apparent, on which dates, to whom and what was their response?'

The Chief Fire Officer had provided the following response:-

'Given that this is a sector wide issue, our main lobbying has been through the National Fire Chiefs Council. The pensions issue has been discussed at each of the three NFCC meetings since the news first broke. These discussions culminated in Roy Wilsher's writing to the Police and Fire Minister on behalf of the sector, to set out our grave concerns about the implications of the Government's current position on the pensions' deficit given the significant cuts that have already been imposed upon the service since 2011. During that same period, I have raised the pensions issue with HO representatives on three occasions, and HMICFRS on two

occasions. I have a further meeting with Luke Edwards, Director of Fire and Resilience, and Jonny Bugg, both from Home Office this week (w/c 24th June 2019)'.

Councillor Haith queried the outcome of CFO Courtney's meeting with L Edwards and J Bugg from the Home Office.

S Booth stated that SYFR's Executive Team had attended part of the meeting at the Home Office. SYFR had provided L Edwards with a direct question in relation to the pensions position, who had outlined that the Government had assessed each sector affected by the pensions position individually. L Edwards had not provided any assurance to the fire sector that the pensions issue would effectively be managed through the provision of the ongoing grant. Therefore, SYFR had understood that it had been correct in not forecasting the pension grant to continue. L Edwards had reiterated that there was a different approach within the Government to resolve the pensions issue across the fire and rescue services, police and NHS etc.

Councillor Haith requested that SYFR's Executive Team continued to press the issue.

Councillor Ransome echoed the sentiments of Councillor Haith. She queried the Authority's next steps in terms of continuing to lobby the Government on the issue.

Councillor Taylor stated that Members would have the opportunity to meet with the Home Office at various meetings and conferences. He suggested that the Authority required advice on the matter.

S Booth referred to CFO Courtney's response which had indicated a sector led response through Roy Wilsher, Chair of the National Fire Chiefs' Council (NFCC), which would continue. At the SYFR Executive Meetings, CFO Courtney had reiterated that on every occasion that the National Fire Chiefs Council (NFCC) had met, pensions had formed part of the agenda, and would continue to do so. Pensions lobbying would continue through the NFCC across the sector. CFO Courtney would continue to raise the issue when he met with Home Office officials.

Councillor Taylor considered that the Authority needed to add their voice to the process, and he welcomed any ideas from Members.

**9 MINUTES OF THE EXTRA ORDINARY AUTHORITY MEETING HELD ON  
14 JUNE 2019**

Councillor Richards queried which SYFR officer would provide a report to the Authority on the issue of protecting the wildlife around the new Parkway Fire Station.

S Booth stated that L Murray, Joint Head of Estates and Facilities Management for SYFR and SYP would produce the report. SYFR was currently ascertaining the alleged issues with Sheffield City Council's Planning Department.

RESOLVED – That the minutes of the Extra Ordinary Authority meeting held on 14 June 2019 be signed by the Chair as a correct record.

10 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 24 JUNE 2019

Councillor Ross referred to the Annual Authority meeting held in June 2018, and the omission of the Chair of the Authority as part of the Appointments Committee. He queried whether Councillor Taylor should be a Member of the Appointments Committee, in view of a number of potential upcoming SYFR senior appointments to be made.

Councillor Taylor confirmed that he would become a Member of the Appointments Committee in place of Councillor Damms, who would sit in his place on the Appeals and Standards Committee.

RESOLVED – That subject to the above amendment, the minutes of the Annual Authority meeting held on 24 June 2019 be signed by the Chair as a correct record.

11 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 24 JUNE 2019

Dr Billings requested that the minutes be amended to indicate that he had given consideration to the possibility of the Police and Crime Commissioner role becoming the Police and Fire Commissioner, which had not been progressed as it was felt non-productive to change an arrangement that was working well.

In respect of the Service Level Agreement (SLA), Councillor Haith requested that the report be submitted to the Audit and Governance Committee meeting in September 2019 to provide further clarity around the roles undertaken by BMBC and SYFR, to ensure that Members were clear about the services provided and by whom.

A Frosdick confirmed that the information would be included within the report to be presented to the Audit and Governance Committee meeting in September 2019.

Councillor Haith referred to A Hunt who had recently left BMBC. She requested that Members be provided with information on how the risk element of the Service Level Agreement (SLA) would be delivered, to the Audit and Governance Committee meeting in September 2019.

Councillor Ayris sought clarity on A Frosdick's comment made at the last Authority meeting whereby if the Authority made a decision to move away from the current contract, that there would be a two year notice period to take effect. He queried whether this was specified within the Contract Standing Orders, whether it applied solely to going out to tender for the Internal Audit element, or whether this applied to the suggestion for the whole of the service provided by BMBC to go out to tender.

A Frosdick stated that the two year notice period was referred to within the 1986 contract between the Authority, BMBC and the other South Yorkshire district councils. He could not speak on behalf of BMBC, but should the Authority reach a

stage to tender for alternative arrangements, he did not envisage that BMBC would seek to uphold the two year provision. He considered that the two year notice period would have been included within the contract in order to provide stability. In relation to the Internal Audit element, BMBC would be agreeable to relax the notice period provisions in order to test the market.

Councillor Ransome queried why A Frosdick had suggested at the last Authority meeting that only the Internal Audit element of the SLA should go out to tender, and not the whole service provided by BMBC.

A Frosdick referred Members to the report that had been presented at the last Authority meeting which related to two elements around the substantive support provided to the Authority by BMBC, and the agreement that this would be referred to the Audit and Governance Committee. The report had also identified the issue of the future of the Internal Audit contract, and the agreement to test the market, which will also be discussed by the Audit and Governance Committee.

Councillor Ransome queried why officers had suggested that only the Internal Audit element of the SLA be market tested i.e. value for money or compliance reasons.

A Frosdick had highlighted at the last Authority meeting that the Authority was the commissioner of the services from Barnsley MBC, and had the authority to make decisions in relation to its support services. Barnsley MBC was happy to continue to provide support services as long as they were required by the Authority. The view had been expressed by many Members around the benefits and value-for-money of market testing the whole SLA, when there was not an obvious alternative to provide such services. In respect of Internal Audit, there is a larger market in terms of services, and it would be a worthwhile exercise to test the market. The Authority was able to test the market for the whole SLA should it wish to, and consider that to be beneficial.

RESOLVED – That subject to the above amendment, the minutes of the Ordinary Authority meeting held on 24 June 2019 be signed by the Chair as a correct record.

## 12 MID YEAR FLEET STRATEGY PROGRESS - PRESENTATION

Members were provided with a presentation on the progress of the mid-year Fleet Strategy and plans for the future.

The Fleet consisted of 54 members of staff which were based across 3 sites consisting of an HGV workshop in Rotherham, a bodyshop and light vehicle mechanical workshop in Rotherham, and a light vehicle mechanical, commissioning and auto electrical workshop in Sheffield. The SYP and SYFR fleet consisted of 900 vehicles, SYFR had 729 items of specialist equipment, approximately 100 – 150 vehicles were commissioned annually and travelled over 12 million miles for SYP and 1 million miles for SYFR per year. SYP had a revenue budget of £4m with a £2.1m capital budget, and SYFR had a £1m revenue budget and £2.4m capital budget.

The collaborative vision was to create a joint fleet management structure, retaining local and specialist delivery, combining both management and administrative functions in a shared structure, whilst retaining local delivery, pooling expertise, specialisms and experience in house. It was also planned to rationalise the workshops to provide workshops over two sites at the SYFR premises in Eastwood and in Sheffield, to ensure that the workshops were fit for purpose and sustainable for the future.

Members noted the joint and collaborative management roles which included SYP auto electricians working on SYFR appliances, SYFR technicians repairing SYP vehicles i.e. horseboxes, SYFR provided input into the horsebox tenders, and SYP drivers received HGV training and certification from SYFR examiners. The benefits from the joint and collaborative management roles had achieved a strong strategic direction, increased staff resilience and skill set, the sharing of expertise, a reduction in costs in terms of technicians, and an increase in staff morale. Both SYP and SYFR staff were very proud of what had been achieved for both organisations and the work undertaken.

The Estates Team had costed four options for the co-location of the SYP bodyshop at Eastwood, and Option 4 had been supported by the Delivery Board and Collaboration Board, which would provide for the SYFR Central Stores at Eastwood to be relocated to the spray booth area within the Eastwood vehicle workshop, and the Central Stores would be converted to a bodyshop. Works were anticipated to be completed in May 2020. The Collaboration Board had approved the costings for the joint fleet management system, to be progressed over the coming months and scheduled to be completed by the end of March 2020.

Approximately 625 SYP vehicles had been installed with the new telematics system and this would be progressed with SYFR vehicles through the IRMP Board in due course. Both SYP and SYFR were in the process of signing up to the Driving for Better Business programme.

Councillor Taylor requested that Members be provided with copies of the presentation slides after the meeting.

Councillor Ransome queried whether the smaller fire appliance was a new initiative and whether it had been utilised in other fire and rescue services.

S Gilding confirmed that the smaller fire appliance was a new initiative which had been introduced to enable easier manoeuvrability down narrow streets and would be more operationally effective. The smaller fire appliance would be able to undertake the same functions as the larger fire appliances, it would contain the same equipment and would be able to attend the same types of incidents. She understood that other fire and rescue services had also trialled the smaller fire appliances.

ACO Carlin stated that SYFR had taken steps in making the smaller fire appliance more fit for purpose in comparison to the traditional fire engine, which was a heavy vehicle with large dimensions. For some time SYFR had run a campaign, displaying signs on specific streets regarding gaining access for fire appliances due

to inconsiderate vehicle parking. It was considered that the fire appliance could be made even smaller, and consultation was ongoing with firefighters on this issue. A project would also commence at Rivelin Fire Station, around the particular issues faced. The smaller fire appliance met all of the requirements of the firefighters, and would save SYFR a considerable amount of money over its 10 year lifespan. Nationally, other fire and rescue services were using smaller fire appliances.

Councillor Ransome queried whether the smaller fire appliance was environmentally friendly and cheaper to run in comparison to the traditional fire appliances.

ACO Carlin confirmed that the smaller fire appliance was cheaper to run compared to the traditional fire appliance; it was the first step, in several steps of a cultural change, as to what a fire engine should look like. The smaller fire appliance would be operated for 3 months at the Central Fire Station and 3 months at Doncaster Fire Station. Following each 3 month period, a full evaluation would be undertaken via the crews who had ridden on the appliance, and a decision would be taken as to where the fleet strategy would go, based upon the feedback.

Councillor Buckley queried that whilst it was not possible to have an electric powered pump across the fleet, whether the majority of the vehicles were petrol or diesel operated, and what moves were being taken towards having more electrically powered vehicles.

S Gilding stated that the majority of the vehicle fleet was diesel operated, with an increased number of SYP electric powered vehicles. All vehicles would be reviewed to ascertain which were the most suitable to increase the electric powered vehicles for SYFR; this had initially been undertaken for some of the non-frontline vehicles i.e. Facilities Management.

Councillor Buckley queried the plans to install electric charging points at the new Barnsley Fire Station, and police and fire stations.

S Gilding confirmed that she was working with L Murray on the matter, and electric charging points would be considered as part of any new build project.

Councillor Hogarth queried how confident SYFR was that the costs on each side of the collaboration was paid fairly, rather than one organisation subsidising the other.

S Booth stated that the arrangement was currently agreed at a strategic level through the Collaboration Board. S Gilding's post was a shared post between SYP and SYFR, to which both SYP and SYFR paid 50% of the costs; everything else was considered on a case by case basis. The paint shop and bodyshop from SYP which was currently housed within the Main Street Police Station in Rotherham, would move to the SYFR Central Stores function at the Eastwood site. The business case was currently being worked up to ascertain the relevant costs for SYFR and SYP.

In relation to the fleet management system, there were 42 SYP users in comparison to 9 SYFR users; the costing had been split proportionately.

Dr Billings queried whether any Facilities Management vehicles would be exempt from the proposed congestion charge in Sheffield.

S Gilding said that the Service was currently liaising with SCC as part of the consultation process. It was envisaged that emergency services specialist vehicles would be exempt from the proposed congestion charge. Consideration is still being given as to whether the Facilities Management vehicles would also be exempt, and this may require an increase in electric powered vehicles.

Dr Billings queried whether the 200 SYP bicycles were in use.

S Gilding stated that the number of SYP bicycles had significantly dropped and were traditionally used by PCSO's. Further work would be undertaken to ensure that they were used as often as deemed necessary.

Councillor Taylor gave thanks for an interesting and informative presentation.

RESOLVED – That Members noted the presentation.

### 13 STATION PLANS/STATION DASHBOARDS - PRESENTATION

Members were provided with a station plans and station dashboards presentation, which provided an update position on the Station Plans and District Plans that had been presented to Members by Group Managers within the districts earlier in the year.

A Strelczenie stated that SYFR would utilise the available data in order to make the South Yorkshire communities safer through joint working. Within the Sheffield District Plan 2019, there had been a slight decrease in the number of deliberate primary (including vehicles) fires and deliberate secondary (anti-social behaviour) (ASB) fires during July 2019 in comparison to previous years, as a result of the data now being utilised. Data mapping was available to crews and managers within each district area, which enabled SYFR, its partners and community safety teams to target specific incidents. Crime maps and data mapping would be overlaid to identify data led ASB issues; the blue routes identified would enable SYFR Crews and/or SYP to drive by the identified ASB routes at specific times of the day to try to mitigate any issues. District Managers, SYP and local authorities attended strategic meetings in an attempt to combine efforts to reduce all types of ASB.

Members noted that spikes in deliberate secondary (ASB) fires were based upon a 3 year average, which coincided with the months of the school holidays and were generally weather dependent. A particularly hot period of weather had been encountered in April 2019, which had resulted in a spike of deliberate secondary (ASB) fires i.e. loose refuse and grass fires etc. Operation Light Nights would provide intervention activities for young people and focus on the months of July to September at known ASB locations which tended to occur between the hours of 4.00 pm to 8.00 pm.

Pre-planned engagement activities would take place in the Barnsley areas utilising SYFR crews, SYP community support officers and BMBC. Specific areas had been targeted where it was considered that education was required for young people.

The Doncaster District Plan 2019 highlighted that, following a calendar of campaigns, SYFR would work with partners to reduce the number of incidents within the district from the previous year by 10%. A high number of ASB had been encountered in July 2018 due to the extended periods of hot weather. To date, the ASB figure in July 2019 had reduced as a result of the data utilised by the local crews based in Doncaster and the management team. SYFR worked closely with DMBC and SYP regarding the specific problems encountered in Edlington, to educate the people within that community. Prisons had been one of the largest contributors to primary fires. SYFR was working closely with Doncaster Prison Governors to enable fire investigations to be undertaken, with a view to extending prison sentences in the instances of deliberate fires.

SYFR was working closely with the NHS and St Leger Homes in Barnsley to achieve approximately 40 referrals per month in each station area of those people most vulnerable to fire, to ensure that SYFR crews attended the homes of the most vulnerable and those most in need of smoke alarm installation.

Councillor Damms requested that Members be provided with the presentation slides before the meeting, wherever possible.

Councillor Ransome gave thanks for the presentation. She queried the position in relation to fly tipping which had become a problem within the rural communities.

A Strelczenie referred to the mobile technology on the fire appliances that was utilised to identify local areas of fly tipping. Crews within that area would take photographs of fly tipping to be reported to the local authority.

Councillor Richards queried whether the ASB fires which tended to occur between the hours of 4.00 pm to 8.00 pm suggested a particular age group of young people. She also queried whether this necessitated additional work in schools.

A Strelczenie referred to the raw data which indicated that many ASB fires occurred generally in parks, play areas or close by, which would suggest the likelihood that ASB fires were caused by younger people. SYFR's Community Safety Team attended many South Yorkshire schools. Year 6 children attended the Lifewise Centre, which covered a range of activities including ASB and fire setting. SYFR worked closely with SYP who would increase their patrols around particular areas where there had been a significant spike in ASB, and SYFR crews would attend those areas at specific times to discuss ASB with the young people.

Councillor Taylor gave thanks for an interesting and informative presentation.

RESOLVED – That Members noted the presentation.

14 PROPOSAL TO CHANGE THE AUTOMATIC ATTENDANCE TO COMMERCIAL AUTOMATIC FIRE ALARM ACTUATIONS

A report of the Chief Fire Officer and Chief Executive was presented to provide Members with rationale and evidence to support the restriction of attendances to commercial Automatic Fire Alarm (AFA) mobilisations. A commercial premise was

considered to be any retail, office, industrial or further education premises where there was no potential sleeping risks. SYFR was one of the few remaining fire and rescue services that attended alarm activations at commercial premises, especially during daytime hours.

Members noted that the proposal would not affect the current Pre-determined Attendance (PDA) to residential or sleeping risk premises, or high risk sites (Control of Major Accident Hazards (COMAH)) within the SYFR boundaries.

Councillor Ross expressed concern at Option 1 presented within the report. He observed the merit of SYFR not attending the commercial sites during the day time, but he expressed concern regarding the night time hours, when the likelihood would be that no employees would be on site. In the minority of cases where there was a fire during night time hours, the fire could be contained before it developed further. He queried the rationale as to why colleges had been excluded from the list as an exception to commercial premises.

ACO Carlin stated that currently when SYFR received a commercial AFA report to attend an empty factory during the middle of the night, Control would make a predetermined decision whether to deploy one or two fire appliances, and an external survey would be undertaken. If it had been concluded that there was no outward signs of a fire inside the premises, then Control would contact the key holder, and the fire appliance(s) would be held outside of the premise awaiting their arrival. The fire appliances contained thermal imaging cameras which could be utilised to identify hot spot areas. SYFR's professional view was that this would not be a life risk incident. The risk would be the potential fire that could take hold, and the alarm receiving centre would be able to identify further detector heads being activated due to the fire progressing.

Councillor Ross suggested that as a compromise to the fire appliances having to wait outside of a commercial premise for the key holder to arrive, that firefighters could undertake an external check of the premises with a heat detector, and if a fire had not been identified, the crews could leave without having to wait for the key holder to arrive.

ACO Carlin commented that this could be a possibility, although it would not eliminate the fire appliance being deployed for an average of 18 minutes which would prevent the crews from attending any other responses during that time; he would be reluctant to take that step. In respect of the question around Colleges, these involve people aged 18 years and above and were a different risk category to schools, as their responses and abilities to evacuate a building were more aligned to public assembly buildings and shops in comparison to the controlled evacuation of a junior school.

Councillor Ayris queried the protocol in respect of identifying whether there were any rough sleepers in empty factory buildings.

ACO Carlin commented that SYFR was aware of the derelict premises within South Yorkshire; a rough sleeper count was undertaken every morning. SYFR was able to ascertain rough sleeper site information i.e. car parks and other locations and the local station manager and crews would be aware of these. He considered

that it would be a significant requirement for crews to give consideration to rough sleepers at every night time commercial AFA; SYFR would deal with the intelligence around such risks accordingly.

Councillor Richards queried whether sixth form colleges, which were attended by people aged 16 to 18 years old, fell under the category of responsible adults. She referred to universities which had been excluded from the list as an exception to commercial premises. Universities are major contributors to the wealth and economy of Sheffield, and she would like Universities to continue to be supported as well as possible. She considered that the Universities would have first class fire alarms and sprinkler systems, and that any AFAs received from them during the night time would more than likely be an actual fire. She expressed concern that university and college premises should continue to be made available to the people who used them, to enable individuals to continue their education and employment within Sheffield.

ACO Carlin referred to the relatively simple process which enabled SYFR to count those identified premises which were critical to the infrastructure of South Yorkshire, on a case by case basis; colleges and universities would still be empty buildings during the night time. The Authority could, if it so chose, provide SYFR with a direction to those premises which was key to the ongoing economy and education of South Yorkshire.

Dr Billings queried whether any data was available on the approximate 100 genuine fires that had arose from the 3500 AFA triggered incidents per year. He also queried whether it would be possible to deploy an SYFR car to attend a commercial AFA, whether this had been undertaken at other fire and rescue services and whether it had led to any unnecessary risks being undertaken.

ACO Carlin commented that firefighter representative bodies may have a different view on breaking up a fire crew to send an individual out to investigate a commercial AFA. The alarm receiving centres were surprised that SYFR continued to send out attendance to a commercial AFA. SYFR proposed to continue to attend as many key important risk premises as possible; other fire and rescue services did not attend any, or attended fewer, commercial AFAs than SYFR. SYFR was considering this issue using a risk-based approach. He could not recall any commercial AFA within the last 3 years that had resulted in a significant fire in South Yorkshire.

Councillor Price sought clarification that SYFR would always respond to a 999 call, and also in the event of an AFA in a community centre to which a 999 call had been made to indicate that the alarm was sounding.

ACO Carlin confirmed that SYFR would always respond to a 999 call, including a call to report a fire alarm sounding. If a community centre was not connected to an automatic auto dialler, then Control would make a decision whether to deploy a fire appliance. SYFR would never remove the ability for Control to send a fire appliance to investigate.

Councillor Buckley commented that universities had their own internal monitoring systems i.e. security guards and personnel who would form part of that monitoring system, and they could investigate and contact the monitoring controller to indicate whether it was a false alarm, and inform SYFR accordingly.

ACO Carlin commented that SYFR would never not send a fire appliance where Control considered that an investigation was necessary. SYFR did not receive fire calls from well managed premises, even though they had automatic centres. At Meadowhall, the security guards would have a 5 minute period from receiving notification of a fire alarm being activated, to intercepting the call to SYFR. SYFR constantly challenged and managed those premises which had repeated unwanted fire signals, in line with NFCC policy. A charging policy had been imposed for repeated offenders who had received a series of warning letters, to charge them for SYFR attendance.

Councillor Frost referred to the 54% of neighbouring fire and rescue services that no longer attended unconfirmed commercial AFAs at any time, and he queried whether any issues had been encountered with them not attending.

ACO Carlin was not aware of any issues that had been encountered with the neighbouring fire and rescue services that no longer attended unconfirmed commercial AFAs. Pre-determined attendance changes had been applied from national operational learning, where best practice was shared.

Dr Billings referred to the 3,500 AFA triggered incidents per year. He queried if Option 1 was approved, how often SYFR fire appliances would leave the fire stations to attend fires in South Yorkshire.

ACO Carlin stated that SYFR was in a vicious circle - the more it became effective and efficient, the more punishment it received for delivering those efficiencies. This related to reducing road risk and increasing the time available i.e. home safety checks, to reduce the incident demand.

Councillor Ross stated that the report did not include the proportion of day time and night time call outs. He expressed his concerns surrounding sixth form colleges, and therefore he could not vote in favour of Option 1.

ACO Carlin queried whether Councillor Ross would be happy to vote in favour of Option 1 if SYFR reviewed the attendances to colleges and universities.

Councillor Ross commented that it would be helpful to review the attendances to colleges and universities. In relation to Option 2, he was unsure how much of the 3500 AFAs were attributed to day time/night time attendance.

Councillor Taylor requested that the policy be amended to identify and address the concerns raised.

ACO Carlin would provide Members with details of the day time/night time attendance figures.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Endorsed Option 1.

**Councillors Ross, Ayris and Dr Billings voted against the decision to approve Option 1**

**An abstention was received from Councillors Richards**

15 MEMBER LEARNING AND DEVELOPMENT - REVIEW AND THE YEAR AHEAD

A report of the Clerk to the Fire and Rescue Authority was presented which provided Members with a review of the learning and development undertaken in 2018/19 together with a forward look to learning and development in 2019/20.

L Noble commented that the Authority had run less learning and development sessions in comparison to previous years, in order to provide focus on the key issues i.e. Statement of Accounts, Treasury Management and Audit. She had emailed Members on 25 June 2019, in respect of the previous Chair's request to introduce a 360 Degree Appraisal. To date, there had been no Member take up for the appraisal, although a recent submission had been received from an Independent Member. She did not consider that the Authority would be re-awarded the Regional Charter Status, based upon the current level of Member learning and development engagement.

Councillor Ayris queried whether Members had received feedback from the LGA Annual Fire Conference held in March 2019. He also queried whether those Members that had attended the conference were still Members of the Authority.

L Noble stated that she had provided Members with written feedback following the LGA Annual Fire Conference held in March 2019, together with a copy of the conference programme and presentations; she would resend the information to Members. Councillors Haith, Damms and Taylor had attended the event.

Councillor Richards considered that the 360 Degree Appraisal process provided a good opportunity for Members at the appropriate time. Due to her being an incoming Member onto the Authority, she would complete the appraisal process at a later date.

Councillor Taylor queried whether it would be feasible to undertake the 360 Degree Appraisal process with a number of Members, or to undertake them individually.

L Noble commented that it did not make a difference either way – the forms and the process were ready and it would be a case of identifying volunteers from the FRA, SYFR and Barnsley MBC to complete the appraisal forms. Councillor Taylor and L Noble would discuss the matter further.

Councillor Haith requested that Treasury Management awareness should be presented to the Authority prior to the Audited Statement of Accounts.

RESOLVED – That Members:-

- a) Noted the skills, learning and development acquired in 2018/19.
- b) That Councillor Taylor and L Noble would discuss further Member engagement in the 360 Degree Appraisal process as discussed at the Corporate Advisory Group held on 7 May 2019.
- c) Continued with informal ‘Development Discussions’ to complement the 360 Degree Appraisal process, which would inform an appropriate and targeted Learning and Development Schedule for 2019/20.
- d) Agreed not to apply for re-assessment for the Regional Charter award.
- e) Noted the wider Learning and Development ‘Offer’.

16 LEAD MEMBERS 2019/20

A report of the Clerk to the Fire and Rescue Authority was presented to propose the Lead Member roles for 2019/20. Lead Member roles had first been established in September 2007 and had worked extremely well in supporting the Authority in key areas of work. During 2017-18 and 2018-19 the wider Lead Member roles had been put on hold pending a review of their effectiveness and the requirement to have Lead Members in certain areas.

L Noble highlighted the vacancy for a Lead Member for Health and Safety to support the Service.

Councillor Hogarth agreed to become the Lead Member for Health and Safety.

RESOLVED – That Members:-

- i) Considered and approved the Lead Member roles as detailed below:-

<b>Area</b>	<b>Lead Member</b>
<b>Strategic Partnerships (Health, Community Safety etc.)</b>	<b><u>S41 Members</u></b>  Cllr Robert Frost (Barnsley) Cllr Robert Taylor (Rotherham) Cllr Tony Damms (Sheffield) Cllr Pat Haith (Doncaster)
<b>Risk Management (Audit)</b>	Cllr Pat Haith Chair of Audit & Governance Committee
<b>Performance and Scrutiny</b>	Cllr Alan Buckley Chair of Performance and Scrutiny Board

<b>Stakeholder Engagement</b>	Cllr Peter Price Chair of Stakeholder Planning Board
<b>Equality and Inclusion</b>	Cllr Alan Buckley Chair of Performance and Scrutiny Board <i>(as E&amp;I is a key topic for the Board)</i>
<b>Learning and Development</b>	Cllr Robert Taylor Chair of the FRA
<b>Health and Safety</b>	Cllr Charlie Hogarth

- ii) Noted that Councillor Hogarth would become the Lead Member for Health and Safety to support the Service.

17 DRAFT MINUTES OF THE APPOINTMENTS COMMITTEE HELD ON 19 JUNE 2019

RESOLVED – That Members noted the draft minutes of the Appointments Committee held on 19 June 2019.

18 KEY ISSUES PAPER AND DRAFT MINUTES OF THE LOCAL PENSION BOARD HELD ON 26 JUNE 2019

L Noble stated that the Local Pension Board continued to keep a watching brief on the Government Actuary's Department (GAD) Valuation and pensions shortfall. A Bosmans, Chair of the Local Pension Board, would present the Local Pension Board's Annual Report to the Authority meeting in September 2019.

Councillors Buckley and Taylor declared an interest, as they were recipients of the Firefighters' Pension Scheme.

RESOLVED – That Members noted the key issues paper and draft minutes of the Local Pension Board held on 26 June 2019.

CHAIR

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## SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

16 SEPTEMBER 2019

PRESENT: Councillor R Taylor (Chair)  
Councillor T Damms (Vice-Chair)  
Councillors: S Ayris, T Cave, R Frost, P Haith, C Hogarth,  
P Price, C Ransome, S M Richards and Dr A Billings

CFO J Courtney, QFSM, DCFO A Johnson, ACO T Carlin,  
S Booth, L Murray and J Dyson  
(South Yorkshire Fire & Rescue Service)

M McCarthy, N Copley, L Noble, I Rooth and M McCoolle  
(Barnsley MBC)

M Buttery  
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from  
Councillor A Buckley, Councillor C Ross, S Norman,  
A Frosdick and M Potter

### 1 APOLOGIES

Apologies for absence were noted as above.

### 2 ANNOUNCEMENTS

None.

### 3 URGENT ITEMS

None.

### 4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

### 5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Councillor Damms declared an interest as he was a Member of the Unite Trade Union.

### 6 REPORTS BY MEMBERS

Councillor Richards queried the Authority's business continuity arrangements in relation to Brexit.

DCFO Johnson referred to the business continuity arrangements in place with the Local Resilience Forum, who discussed the matter weekly and met on a monthly basis.

CFO Courtney referred to the group of Chief Fire Officers who, on behalf of the National Fire Chiefs Council (NFCC), met regularly with the Government and Home Office. SYFR tried to envisage every possible eventuality to ensure that business continuity arrangements were in place. Members would be informed of any areas of concern.

Councillor Taylor requested that Members be provided with a briefing to the next Authority meeting.

7 RECEIPT OF PETITIONS

M McCarthy stated that, aligned to agenda item 10 entitled 'IRMP Consultation Update', he was in receipt of a petition from the Fire Brigades Union (FBU) which totalled 11,803 signatures. A further FBU petition had been received today containing an additional 828 signatures, which totalled 12,631 signatures. Members noted the statement to the petitions:-

"Petition to: South Yorkshire Fire and Rescue Authority

We oppose the proposed plans for South Yorkshire Fire and Rescue Service to cut the number of firefighters crewing a fire appliance from 5 to 4.

We call on South Yorkshire Fire Authority to:

1. Reject the proposed plan to cut fire engine crews.
2. Reject the plans to remove a night time engine from Sheffield and Doncaster Fire Stations.
3. Lobby the Government for proper funding for South Yorkshire Fire Service."

Councillor Taylor expressed his thanks to those individuals that had compiled the petitions and to those that had signed them, and these would be considered in light of the discussions to be held as part of today's Authority meeting.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

M McCarthy reported that he was in receipt of correspondence from the Unite Trade Union in relation to the Integrated Risk Management Plan proposals. He would respond to Unite's correspondence following the outcome of today's Authority meeting, and share with Members accordingly.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 22 JULY 2019

Councillor Ransome referred to the recruitment process to replace one of the Independent Members of the Audit and Governance Committee, whose second and final term of office would reach a conclusion at the end of autumn 2019. She suggested that the evaluation panel should consist of three Elected Members instead of two Members and one Independent Member, as the Independent Member would not have voting rights.

L Noble stated that the Evaluation Panel was not an official Audit and Governance Committee meeting, and therefore all Members on the Evaluation Panel would be party to a decision on the replacement Independent member. Voting would not be required.

Councillor Ransome suggested that the Evaluation Panel should therefore consist of three Elected Members and one Independent Member.

L Noble suggested that it would be preferable for the Evaluation Panel to consist of an odd number of Members, to enable an equal split i.e. four Elected Members and one Independent Member, or two Elected Members and one Independent Member. She would seek guidance from the Chair of the Audit and Governance Committee.

Councillor Taylor suggested that Members be provided with a form of words to provide clarity on the membership of the Evaluation Panel.

Councillor Haith added that a request for volunteers to sit on the Evaluation Panel would be made at the Audit and Governance Committee meeting held today.

RESOLVED – That the minutes of the Authority meeting held on 22 July 2019 be signed by the Chair as a correct record.

10 IRMP CONSULTATION UPDATE

A report of the Chief Fire Officer was submitted to present the Integrated Risk Management Plan (IRMP), together with the outcome of the consultation. The draft IRMP had been presented to the Authority meeting in April 2019, where Members had noted the proposals and instructed the Service to commence consultation. The consultation on the draft plan had commenced on 3 May 2019 and had ran for more than 12 weeks, having concluded on 5 August 2019.

A presentation was given on the Close Proximity Crewing (CPC) Closure Impact which had been presented to the recent Corporate Advisory Group meeting. Members noted an update on the final overtime figures for August 2019. The current establishment totalled 571, with 82 surplus posts to provide for sickness absence etc. Currently, SYFR's sickness absence ran at typically 40% - 50% above the sector average.

CFO Courtney referred to the daily challenges faced by the SYFR management to ensure that the requisite number of individuals were in place on a fire appliance, in order to maintain fire cover. This was becoming increasingly expensive due to the CPC situation, to which an alternative way forward was required. SYFR did not

have sufficient funding at the present time or in the foreseeable future to enable the recruitment of approximately 60 additional firefighters, and this would be the required number to enable the four fire stations at Edlington, Lowedges, Aston and Tankersley to return to wholetime crewing fire stations.

Councillor Hogarth referred to the five person crewing figures which was based on the worst case scenario. He sought clarification as to whether the figures for four person crewing was also based on the worst case scenario or whether they were not based on the same criteria.

CFO Courtney stated that both the four and five person crewing figures were based upon an assumption that sickness leave and leave issues would continue as at present.

Councillor Cave requested further information on sickness absence to enable differentials to be made between long and short term sickness absence, equality issues etc. so that Members could make a judgement as to the conclusions to be made at a later date.

CFO Courtney stated that Members would be provided with data in relation to sickness absence, to provide a breakdown of the figures across the staff groups and reasons for absence etc.

Councillor Ayris referred to the Extra Ordinary Fire Authority meeting held on 14 June 2019, where Members had resolved that the Authority would consider the use of reserves for a one year transitional period as part of the considerations at the conclusion of the consultation period, and to utilise the Joint Liaison Forum (JLF) as an effective means of communication between the Authority and the representative bodies to discuss the Medium Term Financial Strategy, and for the minutes of those meetings to be presented to Authority meetings. He sought clarification as a JLF meeting had not been held since that meeting, and he expressed concern that the process of those resolutions should be followed.

Councillor Taylor commented that the resolution from the Extra Ordinary Fire Authority meeting held on 14 June 2019 had resolved to consider the use of a JLF meeting. He considered it appropriate to wait until the proposals were raised at today's meeting, to ascertain whether they addressed those issues which were specific to Councillor Ayris' requirements.

Members noted the two key areas for SYFR consideration:- Thermal imaging cameras which could be utilised by Incident Commanders outside of buildings, to quickly ascertain heat inside the buildings; costings were being ascertained. Secondly, consideration was being given for Incident Commanders to be provided with mobile radios, in addition to those currently mounted within the fire appliance, to enable them to send and receive messages from the Control Room without having to return to the appliance.

Councillor Ayris queried whether it would be prudent to look at the possibility of a revised reserves strategy in light of the resolution made at the Extra Ordinary Fire Authority meeting held on 14 June 2019, and the outcome of any pension settlement from the Government.

I Rooth stated that the Reserves Strategy was a prudent one that had been suggested within the current reserves position. Reserves were available partly due to the RSG which would be forthcoming to the Authority in 2021. One of the resolutions made at the Extra Ordinary Fire Authority meeting held on 14 June 2019 was to look again at the MTFs to ascertain the revisions required, and this included a possible revised reserves position. Elements of the reserves were currently being discussed, and were not yet committed.

Members noted that the SYFR Health and Wellbeing Manager was now in post and an employee assistance scheme would shortly commence. Councillors Taylor and Hogarth had visited Tyne and Wear Fire and Rescue Service, and they had confirmed that there was no evidence to suggest their sickness levels had increased as a result of riding four person crewing. SYFR would monitor the situation.

Councillor Damms made the following proposal:-

- i) The remaining period of the 2019/20 administrative year is used to explore alternative methods to achieve the predicted budget shortfall, utilising reserves if necessary to smooth out any financial demand this may create.
- ii) If no viable alternative to achieve the level of savings predicted is identified in this period, then the adoption of 4 riders on all frontline pumps as outlined in the draft IRMP would be implemented in 2020/21.
- iii) In addition, the transition away from CPC staffing is placing an unsustainable reliance on overtime payments. To assist the transition there should be a recruitment of firefighters within this administrative year. Again, reserves to be utilised to facilitate this as necessary.

Councillor Damms moved the proposal and Councillor Richards seconded the proposal.

Members noted the 775 people that had responded to the survey, which was 605 more responses than the last time the SYFR had consulted on its IRMP. Councillor Taylor expressed his thanks for the responses received.

Dr Billings (PCC) suggested that the Fire Sector might seek to emulate the success of the police in lobbying Government for additional funding. CFO Courtney referred to the National Fire Chiefs Council (NFCC) who had lobbied the Government extensively since the Grenfell Tower incident. That said, he pointed out that the focus upon the increasing levels of knife crime occurring across the country on a day to day basis was significantly higher than the single incident (albeit extremely serious and tragic) which had occurred over 2 years ago. The Government were unlikely to consider that the Fire and Rescue Service need to recruit additional firefighters to enable them to respond to such future incidents. The Government would surely believe that its efforts, and the efforts of the fire and rescue services, should be directed to ensure that the sort of circumstances that brought about the Grenfell Tower incident were never able to happen again. The Grenfell incident did not present the same kind of problems as knife crime presented to the

Police Force. The ongoing concern around the potential for terrorist acts was another area which had raised the Police profile, hence the commitment for an additional 20,000 police officers to be recruited. The fire sector had experienced a downward trajectory in incident demand over a number of years. This had resulted in a reduction in incidents of circa 50%, and the misinformed perception, in some quarters that, fire fighter numbers could similarly reduce. This was a wholly inaccurate assessment of the situation. In the recent spending review, building safety was the only area where funding had been allocated to the fire and rescue service from Government. Chief Fire Officers, both individually and collectively through the NFCC, have consistently lobbied the Government where any opportunity was presented.

Councillor Richards commented that it was very important for the NFCC to lobby the Government, but lobbying should also be undertaken by Members. She referred to the LGA Fire Commission Meetings attended by Councillor Taylor, and she queried the work undertaken by the group to support the work of the NFCC.

Councillor Taylor stated that he would attend the next LGA Fire Commission Meeting on 20 September 2019, and that attendance from the new Policing and Fire Minister was anticipated. He would continue to address the issues with the Policing and Fire Minister, and raise the appropriate questions in relation to the Authority's issues.

Councillor Price referred to the additional work required nationally in relation to high rise flats, and the great unease of those individuals that resided within them.

CFO Courtney stated that as a result of the Grenfell Tower incident, SYFR had visited every high rise premise within South Yorkshire to seek to provide reassurance to the occupants. The cladding had been removed from most of the buildings across South Yorkshire. SYFR would not consider it appropriate to try to suggest that the residents living in high rise properties within South Yorkshire were in any way unsafe, simply in order to provoke a reaction from Government. Over the last 2 – 3 weeks, SYFR had been approached again by the Government who had requested further returns in relation to high rise buildings in fire and rescue service areas, as a result of their ongoing concerns.

Councillor Taylor highlighted the need for Members to fully understand the meaning of the proposal put forward by Councillor Damms, and the collective responsibility that was required from SYFR, the Authority and the representative bodies.

Councillor Taylor put forward the proposal made by Councillor Damms.

Members unanimously agreed to the proposal put forward by Councillor Damms.

**RESOLVED – That Members agreed:-**

- i) The remaining period of the 2019/20 administrative year is used to explore alternative methods to achieve the predicted budget shortfall, utilising reserves if necessary to smooth out any financial demand this may create.

- ii) If no viable alternative to achieve the level of savings predicted is identified in this period, then the adoption of 4 riders on all frontline pumps as outlined in the draft IRMP would be implemented in 2020/21.
- iii) In addition, the transition away from CPC staffing is placing an unsustainable reliance on overtime payments. To assist the transition there should be a recruitment of firefighters within this administrative year. Again, reserves to be utilised to facilitate this as necessary.
- iv) The Service will implement appropriate technological improvements, supported by reserve spending, to help firefighters and incident commanders on the incident ground.
- v) The Service will monitor the injury and sickness levels of staff and bring regular reports to the Authority specifically reporting on this.

## 11 BUDGET MONITORING 2018/19

A report of the Chief Fire Officer/Chief Executive and Clerk and Treasurer was submitted as the first in a series of reports to be presented to Members throughout the financial year, to inform as to the likely financial performance for the year ended 31 March 2020. The report routinely included an estimated revenue outturn position when compared to the annual budget set on 11 February 2019, an updated reserves position statement together with an update on the capital programme alongside a narrative commentary to help explain the key financial changes that were contributing to each of them.

Members noted the 2019/20 approved operating budget of £53.565m. There was a projected net operating spend of £53.618m, based upon the latest income, expenditure and planned contributions from earmarked reserves, which resulted in an overall forecast operating overspend of £0.053m or 0.099% of the budget. A net decrease in overall general reserves of £0.313m would be incurred based upon the projections as the in-year estimated deficit, and the Authority's approved contribution of £0.260m to the Stronger Safer Community Fund Reserve. There were a few specific risks regarding the results of the current national pension legal cases and the outcome of the IRMP consultation, which were excluded from the current outturn position; the costing of which could partially be offset through the potential claim against Systel.

Councillor Ransome referred to the capital monitoring programme and the property increase from £5.515m to £7.384m. She sought officer assurance that no further increases would be encountered in relation to property.

S Booth stated that the £1.869m increase to property had previously been approved by the Authority for additional capital investment in the property portfolio. The variance was the supplementary estimate to the capital programme for additional schemes and investment that had been approved by Members.

Councillor Ayris queried why the car allowance and public transport costs were £7,900 over budget.

S Booth would review the details and provide Members with the information.

RESOLVED – That Members:-

- i) Noted and considered the latest estimated revenue performance which was showing a potential operating overspend of £0.053m for the financial year ended 31 March 2020.
- ii) Noted the latest estimated decrease in General Reserves of £0.313m for the financial year ended 31 March 2019 which was broadly in line with expectations following the approval in June 2019 to utilise part of the 2018/19 revenue underspend for supporting an additional SSCR scheme.
- iii) Noted the likely net impact of known financial risks that were as yet not able to be fully quantified at this stage in the financial year.
- iv) That Members would be provided with information in relation to the increase in the car allowance public transport costs.

12 ESTATES AND FACILITIES UPDATE INCLUDING ENVIRONMENTAL IMPACT FOR PARKWAY FIRE STATION

A report of the Chief Fire Officer and Chief Executive was presented to provide Members with the details on improvements and progress made to date to improve the Estates and Facilities Service within South Yorkshire Fire and Rescue. The report was the latest in a series of reports presented to Members since June 2017 in relation to the improvement plan for the Estates and Facilities service. Significant and positive progress continued to be made towards the Service becoming fit for purpose.

Councillor Ayris referred to Barnsley Fire Station, and the appointment of Barnsley MBC's Building Control to undertake the building regulation approval work. He queried the cost of the contract with Barnsley MBC's Building Control and whether it had been put out to tender to ensure that it was contract compliant to Procurement Policy Note PPN 0217. He also queried the cost involved in Barnsley MBC's Internal Audit working alongside SYFR's Estates and Facilities Service to ensure that any process or procedure improvements were appropriately designed and implemented, and whether the contract had been tendered out.

L Murray stated that the Building Control appointment had been made in accordance with the Authority's Contract Standing Orders which require three quotations for Service to be received. She would ascertain the cost involved in the building control work provided by Barnsley MBC. The work which had been monitored by Barnsley MBC's Internal Audit had formed part of the overall work undertaken to monitor the capital programme, as part of the approved audit programme for this year and 2020.

S Booth added that Barnsley MBC's Internal Audit was part of the overall plan which was linked into SYFR's risks, to which the capital investment and delivery of the capital programme had formed one of those key risks. SYFR had considered it a suitable area for Barnsley MBC's Internal Audit to review SYFR's practices around property for consideration as part of their 2019/20 work schedule.

Councillor Richards gave thanks for the detailed update she had received regarding the issues at Parkway Fire Station. She requested that the information be provided to all Members. She highlighted a potential reputational risk to SYFR, and she suggested that a meeting be held with Sheffield CC's Planning Department to discuss the environmental issues, in particular the ponds located close to Parkway Fire Station, to ensure that Members and SYFR were recognised as having green credentials.

L Murray confirmed that she would arrange a meeting with Sheffield CC's Planning Department, with a view to reaching a resolution that met the needs of everyone concerned.

Councillor Haith referred to the action plan and customer survey to be undertaken in December 2019; she requested that the information be reported back to the Authority.

S Booth commented that the information would be provided within a report to be presented to the Authority meeting in January 2020.

Dr Billings queried the progression of the One Public Estate programme. He considered that SYFR should work in tandem with the needs of SYP in relation to the disposal of any accommodation that was no longer required.

L Murray referred to the meetings which had recently been put on hold regarding the One Public Estate programme. She considered that the majority of the focus was on the provision of land for housing, which if the Authority or SYP was not disposing of land, then it would not be possible for any contributions to be made. She envisaged that some gains could be achieved at a local authority level on the provision of housing. She would continue to be involved in discussions in order to provide feedback to the Authority and integrate as required. The SYP emphasis had changed in relation to disposals, and the Estates Plan would be amended to reflect the change regarding the number of police officers coming into SYP to meet their needs i.e. additional training facilities and deployment; SYP was reviewing the disposals programme. Discussions were ongoing with both the SYFR and SYP teams in order to ensure that the most benefit was achieved.

**RESOLVED – That Members:-**

- i) Noted the contents of the report.
- ii) Endorsed the ongoing, positive progress and improvements made so far in Estates and Facilities as part of the Service's improvement journey towards becoming an effective and efficient support service of SYFR.

13 SOUTH YORKSHIRE FIRE AND RESCUE COLLABORATION

A report of the Chief Fire Officer and Chief Executive was submitted to provide an update on the South Yorkshire Police and Fire and Rescue Collaboration.

Members noted that the Joint Community Safety Department Functional Agreement had now been signed and the project had been formally closed. The SYP/SYFR Collaborative Project Manager and Business Analyst had commenced in post in June 2019, and had picked up significant project work, progressed the Joint Estates and Facilities Management and Joint Vehicle Fleet Management project activities, in particular the implementation of the joint Tranman system for fleet, supporting the work for the changes to the Eastwood workshop and progressing the Estates and Facilities Management activities.

Councillor Ayris queried the split between SYFR and SYP on the costings for the joint Tranman system.

S Booth stated that SYFR and SYP both operated the same version of the Tranman system. Following negotiations between the Head of Joint Vehicle Fleet Management and CIVICA, the software provider, the cost of the upgrade, development and design of interfaces with the financial systems together with the move away from SYP's Oracle Server to a sequel server, equated to approximately £80,000 to which £15,000 - £16,000 was apportioned to SYFR based upon the number of licences and users at SYP versus SYFR.

Councillor Richards suggested that the Authority should welcome the report and recognise the public services working together. She expressed disappointment that the Yorkshire Ambulance Service (YAS) continued not to form part of the collaborative working, and she queried whether SYFR constantly requested YAS to become part of that collaboration.

ACO Carlin commented that SYFR sat with YAS at the Yorkshire and Humberside Operational Response Group (YHORG). SYFR also met with YAS in relation to specific projects i.e. to introduce defibrillators across the suite of fire stations. SYFR worked with YAS regularly in relation to the MTFAs activities over the border, together with other activities. Unfortunately SYFR did not have such a progressive relationship with YAS, as it had with SYP.

CFO Courtney referred to the area covered by YAS which included five fire and rescue services, all of which have operational differences. SYFR continually tried to engage with YAS at various forums in relation to collaborative working, and attempts would continue to be made.

Dr Billings suggested that consideration should again be given to the Police and Fire Collaboration Board becoming an Emergency Services Collaboration Board.

RESOLVED – That Members:-

- i) Noted the progress for collaboration.
- ii) Noted the Joint Community Safety Department booklet as appended to the report.
- iii) Noted and fed back on the Collaboration Strategy as appended to the report.

14 DRAFT POLICE AND FIRE COLLABORATION BOARD MINUTES OF  
9 JULY 2019

RESOLVED – That Members noted the draft Police and Fire Collaboration Board Minutes of 9 July 2019.

15 ANNUAL TREASURY MANAGEMENT REPORT 2018/19

A report of the Treasurer was presented to provide Members with details of the treasury management activities carried out on behalf of South Yorkshire Fire and Rescue during 2018/19, in accordance with statutory guidance.

The report presented included the agreed Treasury Management Strategy for 2018/19, an economic summary, the Authority's capital expenditure and borrowing activity, the Authority's investment activity, the Prudential and Treasury Indicators for 2018/19.

In relation to treasury management, the Authority was committed to the principles of achieving value for money, acknowledging that effective treasury management would provide support towards the achievement of its business and service objectives. The Authority faced a key challenge in balancing the risk of rising interest rates with the benefits of maintaining an under-borrowed position. Emphasis had been placed during the year on ensuring the security of capital and preserving liquidity, as a result of the relatively low returns available on the Authority's investments.

Members noted that the outturn on the Authority's capital financing budget was £2.2M, which resulted in a one-off underspend of £0.5M and included interest payable on the Authority's borrowing of £0.9M (at an average rate of 4.65%). This excluded interest receivable on its investments of £0.1M (at an average rate of 0.63%) which was budgeted for separately.

RESOLVED – That Members noted:-

- i) The treasury management activities carried out during 2018/19.
- ii) The Prudential and Treasury Indicators set out at Appendix 1 to the report.

16 AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2018/19

A report of the Clerk to the Fire and Rescue Authority was submitted to present the Audit and Governance Committee Annual Report 2018/19 for Members' consideration and approval.

Members noted that, in support of good governance, the Audit and Governance Committee produced an Annual Report for the Authority which outlined the role of the Audit and Governance Committee, the responsibilities undertaken by its Members and the programme of work.

Councillor Taylor gave his thanks to the Chair and Members of the Audit and Governance Committee for the good work undertaken.

RESOLVED – That Members:-

- i) Considered the Annual Report of its Audit and Governance Committee.
- ii) Agreed to publish it on the Authority's website.

17 SSCR FUNDING FUND - PLACES FOR PEOPLE SHEFFIELD

A report of the Chief Fire Officer and Chief Executive was submitted to request Members to consider supporting a bid to the Sprinkler Fund received from Places for People, Sheffield for part funding of a project to install sprinklers within two properties namely Queen Anne Court and Queen Elizabeth Court in Sheffield. The properties which were used as high rise flats, both contained 48 self-contained flats and were occupied by individuals over the age of 55 years. The average age of residents was 71 years old, and many of which had disabilities or mobility issues. The total cost for the installation of the sprinklers in each block was £161,487 plus VAT, with a total investment of £322,974 from Places for People. It was recommended that the Authority should contribute £20,000 from the SSCR Sprinkler Fund in support of the total cost.

RESOLVED – That Members agreed to fund £20,000 towards the cost of the installation of sprinklers at Queen Anne Court and Queen Elizabeth Court, Sheffield from the Stronger Safer Community Reserve Sprinkler Fund.

18 CONFERENCE REPRESENTATION - LOCAL GOVERNMENT ASSOCIATION (LGA) ANNUAL FIRE CONFERENCE AND EXHIBITION 2020 ON 10 - 11 MARCH 2020

A report of the Clerk to the Fire and Rescue Authority sought expressions of interest from Members to attend the LGA Annual Fire Conference and Exhibition 2020 on Tuesday 10 March to Wednesday 11 March 2020 at the Grand Hotel, Blackpool.

Members recalled the recommendation made in 2018, for one Member from each District to attend the conference. Councillor Richards agreed to attend the event on behalf of Sheffield CC and Councillor Cave agreed to attend on behalf of Barnsley MBC. Member attendance from Doncaster MBC and Rotherham MBC would be sought outside the meeting.

RESOLVED – That Members considered and approved representation at the LGA Annual Fire Conference and Exhibition 2020.

19 KEY ISSUES ARISING FROM THE PERFORMANCE AND SCRUTINY BOARD HELD ON 18 JULY 2019

L Noble referred to the recent Performance and Scrutiny Board Meeting held on 12 September 2019. A key issues paper arising from the meeting would be presented to the next Authority Meeting.

RESOLVED – That Members noted the key issues arising from the Performance and Scrutiny Board held on 18 July 2019.

20 DRAFT MINUTES OF THE YORKSHIRE AND HUMBER EMPLOYERS' ASSOCIATION HELD ON 4 JULY 2019

RESOLVED – That Members noted the draft minutes of the Yorkshire and Humber Employers' Association held on 4 July 2019.

CHAIR

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## SOUTH YORKSHIRE PENSIONS AUTHORITY

12 SEPTEMBER 2019

PRESENT: Councillor M Stowe (Chair)  
Councillor J Mounsey (Vice-Chair)  
Councillors: A Atkin, S Cox, C Rosling-Josephs, A Sangar, A Teal,  
P Wray and N Wright

Trade Unions: G Warwick (GMB)

Investment Advisors: A Devitt and L Robb

Officers: J Bailey (Head of Pensions Administration), F Bourne (Corporate Administrator), N Copley (Treasurer), G Graham (Fund Director), S Norman (Clerk), A Shirt (Senior Democratic Services Officer), S Smith (Head of Investments), G Taberner (Head of Finance and Corporate Services) and C Tyler (Head of Governance)

R Elwell (Border to Coast Pensions Partnership Ltd)

Apologies for absence were received from Councillor A Law, Councillor A Murphy, Councillor T Yasseen, N Doolan-Hamer and D Patterson

### 1 APOLOGIES

Apologies were noted as above.

### 2 ANNOUNCEMENTS

The Chair informed Members that Councillor Diane Hurst had resigned from the Authority to allow her to undertake a new Cabinet portfolio role at Sheffield City Council.

It was agreed that a letter of thanks be sent to Councillor Hurst on behalf of the Authority.

The Chair welcomed Councillor Chris Rosling-Josephs, from Sheffield City Council to his first Authority meeting.

The Chair also welcomed Aoifinn Devitt, the Authority's newly appointed Investment Advisor and Sarah Norman, Clerk to the Authority, to their first Authority meeting.

Rachel Elwell, Chief Executive Officer, of Border to Coast was also welcomed to the meeting.

The Fund Director reminded the Authority that a Members' Seminar on the Actuarial Valuation process would take place on 19<sup>th</sup> September 2019, commencing at 10:00 am in Meeting Room 1, Town Hall, Barnsley.

The Annual Fund Meeting had been scheduled for 22<sup>nd</sup> October 2019, at Sheffield Hallam University. Further details would be circulated to Members in due course. It was noted that this would be a “tea time” event.

3 URGENT ITEMS

There were no urgent items.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

RESOLVED – That Agenda Item 19 ‘Restructuring of Arrangements for Managing the Commercial Property Portfolio’ be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST.

None.

6 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

Councillor Mounsey reported that he had been appointed as Doncaster MBC’s Section 41 representative with Councillor Wray as substitute Section 41 representative.

7 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 13 JUNE 2019

Councillor Mounsey requested that his apologies be recorded in the minutes.

RESOLVED – That the minutes of the Annual Authority meeting held on 13<sup>th</sup> June 2019 be agreed and signed by the Chair as a correct record, subject to the above amendment.

8 MINUTES OF THE ORDINARY MEETING HELD ON 13 JUNE 2019

Councillor Mounsey requested that his apologies be recorded in the minutes.

RESOLVED – That the minutes of the Ordinary Authority meeting held on 13<sup>th</sup> June 2019 be agreed and signed by the Chair as a correct record, subject to the above amendment.

9 QUARTER 1 CORPORATE PERFORMANCE REPORT

The Authority considered the Corporate Performance Report for Quarter 1 2019/20.

Members were informed that the report included a new section setting out details of the progress which the Authority had made during the quarter in relation to the various elements of the Corporate Planning Framework. Additionally, the report set out high level summaries of the performance measures for Investments, Pensions Administration and the forecast budget position for the year.

Members noted the headlines in the report which were:

- Corporate Plan delivery was on target.

- There had been strong investment performance with a return of 3.8% before equity protection against the benchmark of 3.5%.
- Pensions Administration total performance was below target in the quarter. The reasons for this were set out in the report along with the actions that are being taken.
- The first survey of retired members undertaken during the quarter showed a satisfaction level of 92% with the retirement process.
- There had been no requirement to draw down on financial reserves this year.
- The Authority was forecasting a large underspend of around 5.5%. The reasons for the significant variances were set out in the report for Members' information.
- No new risks had been added to the Risk Register during the quarter.

RESOLVED – That the report be noted.

## 10 INVESTMENT PERFORMANCE

### 10A MARKET COMMENTARY BY INVESTMENT ADVISOR

Ms Devitt presented the Independent Adviser Market Commentary report to provide Members with additional context to the financial markets over the quarter and the outlook for the remainder of 2019.

Members thanked Ms Devitt for an informative report.

RESOLVED – That the report be noted.

### 10B SYPA QUARTERLY INVESTMENT REPORT

The Head of Investment Strategy presented the Quarterly Report to 30<sup>th</sup> June 2019.

For the quarter the Fund return was 3.8%, which outperformed the benchmark return of 3.5%. The Fund ex equity protection showed an outperformance of the benchmark giving a return of 3.8%. The outperformance was due to stock selection as asset allocation was neutral over the period.

The Fund Valuation at the end of March showed the Fund valued at £8.4bn; by the end of June this had increased to £8.7bn.

The most significant transactions this quarter was £39m raised from the index-linked gilt portfolio and £16m raised from the residual overseas portfolios to fund £64m net investment across the alternative portfolios.

Both bonds and equities gave a positive performance over the quarter.

During the quarter, underperformance had occurred in the emerging market portfolio. The residual emerging market fund was valued at just over £20m. It showed a significant loss due to one of the holdings the Authority has in an African fund currently being in liquidation. The value of the fund was now down to just under £5m.

In response to Members' questions around timescales for recovery, S Smith informed the Authority that it was likely to take a number of years to resolve this issue.

The funding level as at the end of June was around 104% (based on the 2016 valuation assumptions) which was an increase from the previous quarter value of 101.6%.

RESOLVED – That the report be noted.

## 11 INVESTMENT BELIEFS

A report was submitted to secure approval for a statement of investment beliefs in order to support the process of reviewing the Investment Strategy.

Members noted that defining investment beliefs had formed part of previous strategy reviews but they had not been brought together in a single statement, approved by Members, which summarised how the Authority undertakes investment.

The report set out a proposed initial statement of investment beliefs which had been adapted from the Authority previous work to reflect the reality of pooling.

Members noted that the highlighted words and phrases below indicated key parts of the beliefs:

“SYPA is an **active, global, long term** investor and looks to maintain a **diversified** portfolio of assets managed through the Border to Coast Pensions Partnership in a **responsible** way which gives due regard to **Environmental, Social and Governance** issues aiming to achieve superior **net of fees risk adjusted returns**. The overall approach to risk can be summarised as **moderate**”.

S Smith provided Members with an overview of the beliefs in further detail.

It was noted that, subject to agreement by Members, the Statement of Beliefs would provide a framework within which officers supported by Hymans Robertson would develop proposals to implement the revised strategic asset allocation. It was noted that Members would have a further opportunity to debate the beliefs at the forthcoming Investment Strategy Seminar.

RESOLVED – That Members:

- i) Approved the Statement of Investment Beliefs set out in the report.
- ii) Noted that the process of reviewing the Investment Strategy would provide an opportunity to test and if necessary revise this statement.

## 12 BORDER TO COAST UPDATE AND PRESENTATION

The Chair provided Members with a verbal update on the results of the elections for the roles of Chair and Vice-Chair of the Border to Coast Joint Committee and for a shareholder nominated Non-Executive Director, following the Border to Coast Joint Committee held on 11<sup>th</sup> September 2019.

Members were informed that Councillor Doug McMurdo had been elected Chair of the Joint Committee and Councillor Tim Evans elected Vice-Chair of the Joint Committee.

Councillor John Holtby had been elected a Non-Executive Director to the Border to Coast Board.

The Chair reported that, sadly, Councillor Sue Ellis had formally resigned from her role as a Non-Executive Director on the BCPP Board. The BCPP Joint Committee had agreed that there was a strong desire to fill this vacancy for a one year period, as soon as possible and therefore, election would take place by postal ballot.

The Chair welcomed Rachel Elwell, Chief Executive Officer, of Border to Coast Ltd.

Ms Elwell delivered a presentation which included:

- Border to Coast – Progress Update
- Performance on the investment products launched by BCPP to date
- The delivery of planned investment products for 2020 onwards
- Progress on Investment Grade Credit Mandate
- Update on the Multi-Asset Credit (MAC) Mandate
- Update on Private Credit
- The objectives of the Climate Change Working Party
- Equities Performance Update

In relation to responsible investment, Councillor Teal commented that there was no evidence to show that engagement works.

Ms Elwell replied that it was incredibly important to measure the impact of engagement and this was one of the main reasons why BCPP had chosen to work with Robeco. There was also a lot of evidence to suggest that if you invested responsibly in well governed companies you get better investment outcomes.

Ms Devitt commented that Robeco had produced case studies providing examples of where they had engaged and the impact that it had made. She offered to obtain a case study for Members' information.

Councillor Sangar commented that the Authority had adopted a leadership position in terms of Responsible Investment. He requested that this position be maintained moving forward.

The Fund Director provided Members with reassurances that the Authority would continue to maintain its leadership role. He added that there were limitations to what the Authority could do, but it could set an example for other Funds.

The Chair thanked Ms Elwell for an informative presentation.

**RESOLVED – That Members:-**

- i) Noted the update on the various streams of activity being undertaken in relation to Border to Coast.

- ii) Agreed the Authority's continuing support for the appointment of Shareholder nominated Non-Executive Directors to the Board of the Company.

13 RESPONSIBLE INVESTMENT UPDATE

A report was presented to provide Members with an update on Responsible Investment Activity during the quarter ended June 2019.

Members were reminded that the Authority's approach to Responsible Investment was delivered through four streams of activity, largely in collaboration with the 11 other funds involved in the Border to Coast pool.

These were:

- Voting;
- Engagement through partnerships;
- Shareholder litigation; and
- Active Investing.

The headlines in relation to voting were summarised in the report for Members' information. During the period, the total number of votes cast and number of meetings voted was materially higher than in previous years due to Border to Coast now being able to vote shares in all markets.

Members noted that the Authority had become an affiliate member of Pensions for Purpose, a platform for the sharing of learning in relation to responsible and impact investing.

RESOLVED – That Members noted the activity undertaken in relation to Responsible Investment matters in the period April to June 2019.

14 LGPS GOOD GOVERNANCE REVIEW

A report was submitted on the conclusions of the Good Governance Review carried out on behalf of the Scheme Advisory Board. Members were asked to consider whether there were any specific actions required in light of the conclusions of the review.

Members were provided with an overview of the proposals set out in the review and their implications for SYPA.

The Fund Director highlighted that the report set out a number of areas where the proposed framework was unlikely to fit for SYPA. It was noted that these would be raised with the Scheme Advisory Board to ensure that the final guidance when produced accommodated not just the "standard" administering authority, but the various other arrangements that are in place across the scheme.

In addition, it was proposed that the Fund Director would take steps to put four areas in place (as set out in paragraph 5.8 in the report) to demonstrate best practice and also in preparation for the eventual introduction of the proposed framework.

In relation to the proposal to include a knowledge and skills requirement for Authority Members in the regulations, Members agreed that this should be raised with the District Councils in their consideration of appointments to the Authority.

RESOLVED – That Members:-

- i) Noted the contents of the Good Governance Review.
- ii) Approved the limited initial actions proposed pending the Scheme Advisory Board's final proposals; and
- iii) Agreed that the implications highlighted in relation to knowledge and skills for Members of the Authority should be raised with the District Councils in their consideration of appointments to the Authority.

15 VALUATION 2019 - UPDATE

The Fund Director submitted a report to update Members on the process of delivering the Fund's 2019 valuation and to seek agreement to the key next steps in the process.

Members were reminded that the Authority was required to undertake an actuarial valuation of the Pension Fund every three years in order to establish employer contribution rates for the next three years. The valuation is undertaken by the Fund Actuary (Mercer) and contributes towards a Funding Strategy setting out how the liabilities of the Fund will be met over the long term.

The Head of Pensions Administration provided Members with an overview of the range of issues relating to the Valuation process which needed to be considered prior to the results becoming available.

Members noted that further detail on how the process would be undertaken and the implications of the major policy decisions would be provided to Members at the forthcoming Valuation Seminar on 19<sup>th</sup> September 2019.

RESOLVED – That Members:-

- i) Endorsed the employer engagement process and timetable set out in the report.
- ii) Approved the adoption of a primary objective in relation to this and future valuations of maintaining stability in contribution rates as defined in the body of the report, while noting the potential difficulties caused by the McCloud case and other external factors.
- iii) Approved the proposed policy position that Multi-Academy Trusts are automatically treated as a single employer.
- iv) Confirmed that for employers remaining in deficit the maximum allowable deficit recovery period should be 16 years and the default position on deficit recovery should be as set out in paragraph 5.8.
- v) Approved the inclusion of the employers set out in paragraph 5.11 within the ill health captive arrangement.

- vi) Endorsed the approach set out from paragraph 5.14 to employer risk management.

16 LOCAL CODE OF CORPORATE GOVERNANCE

A report was submitted to secure approval for a revised Local Code of Corporate Governance which had been updated to reflect changes in the Authority's governance structure and more recent guidance from CIPFA and SOLACE.

Members noted that the Authority's current local code had not been formally updated since 2014 and following the adoption of the new governance arrangements and the revised Corporate Strategy and the issuing of more recent guidance by CIPFA and SOLACE it was important this was brought up to date.

Appendix A to the report set out SYPA's revised Local Code of Corporate Governance for Members' approval.

RESOLVED – That Members approved the revised Local Code of Corporate Governance at Appendix A to the report.

17 GENDER PAY GAP

The Authority considered a report which provided details of the organisation's Gender Pay Gap.

It was proposed that future reports were published automatically with headline data and any key issues reflected in the regular performance monitoring reports presented to the Authority.

RESOLVED – That Members:-

- i) Considered and commented on the 2019 Gender Pay Gap Report.
- ii) Agreed that future reports should be published automatically and any key data reflected in the Corporate Performance Report.

18 SUPPORT SERVICES SERVICE LEVEL AGREEMENT 2019/20

A report of the Head of Finance and Corporate Services was submitted to set out details of a review undertaken of the Service Level Agreement (SLA) with Barnsley MBC for support services to be provided to the Authority and to seek approval of the draft revised SLA for 2019/20.

Members were asked to authorise the Fund Director and Treasurer to agree the final version incorporating additional service provision for Health and Safety.

RESOLVED – That Members:-

- i) Approved the draft, revised Service Level Agreement with Barnsley MBC for 2019/20; and

- ii) Authorised the Fund Director and Treasurer to agree the final version incorporating additional service provision for Health and Safety.

19 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

20 RESTRUCTURING OF ARRANGEMENTS FOR MANAGING THE COMMERCIAL PROPERTY PORTFOLIO

A report was submitted to seek approval for the restructuring of the arrangements for managing the Authority's commercial property portfolio in order to bring the arrangements closer to industry norms and to create a situation which would be easier to transfer to the Pool when required.

RESOLVED – That Members approved the recommendations as set out in the confidential report.

CHAIR

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**SOUTH YORKSHIRE POLICE AND CRIME PANEL**

**MEETING ROOM 14, TOWN HALL, CHURCH STREET, BARNSELEY, S70 2TA**

**2 SEPTEMBER 2019**

PRESENT: Councillor D Nevett (Doncaster MBC) (Chair)

Councillor S Sansome (Rotherham MBC) (Vice-Chair)

Councillors: J Grocutt (Sheffield City Council), P Garbutt (Sheffield City Council), A Khayum (Sheffield City Council), K Mitchell (Barnsley MBC), J Otten (Sheffield City Council) and S Wilkinson (Doncaster MBC)

Independent Co-opted Members: Mr A Carter and Mr S Chu

Dr A Billings (South Yorkshire Police and Crime Commissioner)

M Buttery, M Clements, S Parkin, F Topliss and K Wright  
(Office of the South Yorkshire Police and Crime Commissioner)

M McCarthy, G Kirk, L Noble and A Shirt  
(Barnsley MBC)

Apologies for absence were received from  
Councillor M Dyson (Barnsley MBC)

1 **WELCOME AND INTRODUCTIONS**

The Chair welcomed everyone to the September meeting of the Police and Crime Panel.

An extended welcome went to Garry Kirk, Service Director, Legal Services, Barnsley MBC who would be providing legal support to the Panel in the interim period and to Sally Parkin, Governance and Compliance Manager, OPCC.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

3 **ANNOUNCEMENTS**

The Chair reported that this would be Steve Chu's last meeting with the Panel. He informed the Panel that Steve had been an Independent Co-opted Member of the Panel since 2015. His contributions had been extremely valuable, and would be sadly missed.

On behalf of the Panel, and representatives from the OPCC, the Chair thanked Steve for his commitment to the Panel and wished him all the very best for the future.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 PUBLIC QUESTIONS:-

7A TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

7B TO THE POLICE AND CRIME PANEL

There were no questions to the Police and Crime Panel.

8 MINUTES OF THE MEETING HELD ON 1ST JULY 2019

Councillor Sansome asked if information could be provided on the scope of the OPCC's scrutiny review of the 101 service, the timescales, and when the Panel would have sight of the outcomes.

The Commissioner replied that K Wright was currently working on the scope of the OPCC's scrutiny review of the 101 service. He added that South Yorkshire Police are also carrying out their own review of the 101 service and Atlas Court, and K Wright would be involved in this review.

Councillor Grocutt asked if Panel Members could be provided with the Terms of Reference for the Force's review of 101 and Atlas Court. Additionally, she asked if the review would look at staff retention, if best practice from other Forces would be examined to understand if there was a better way of carrying out call handling and if a call handling centre was the correct approach for the Force moving forward.

The Commissioner replied that, in respect of staff retention, he understood the review would be looking at staff wellbeing, career progression and levels of pays. He agreed to provide Panel Members with the Terms of Reference for the review.

M Buttery added that the Force's Contact Management Review would also look at how the public contact South Yorkshire Police.

As part of the OPCC's Delivery Plan, K Wright would be undertaking evaluation and scrutiny work around 101. It was noted that the concerns of the Panel would be included within this work.

Councillor Wilkinson asked the Commissioner if he had received any information from the Force to ascertain why staff were leaving Atlas Court. Additionally, she asked if exit interviews took place.

The Commissioner replied that some staff were young people who aspired to change careers, but this was not the whole explanation.

In relation to exit interviews, K Wright agreed to clarify with the Force if this process was in place and agreed to provide Members with further information after today's meeting.

A Carter stated that Panel Members had previously visited Atlas Court which had been invaluable. He asked if a further visit could be arranged for Panel Members.

L Noble replied that she was currently working with the OPCC on arrangements to include Panel Members on a visit to Atlas Court, and perhaps a Custody Suite, which is being arranged for new Members of the OPCC's Panels.

Councillor Sansome asked if the Force would be publicising the contact details for local PCSOs, Sergeants and Neighbourhood Policing Teams, which would avoid the public having to call 101.

The Commissioner explained that as part of the restoration of Neighbourhood Policing, he has urged elected Members to engage with their local Neighbourhood Policing Teams, PCSOs and Sergeants.

Councillor Sansome added that it would be beneficial for elected Members to add the contact details for their local PCSOs onto their advertised list of public ward surgeries.

RESOLVED –

- i) That the minutes of the Police and Crime Panel held on 1<sup>st</sup> July 2019 be agreed and signed by the Chair as a correct record.
- ii) That the OPCC would provide Panel Members with the Terms of Reference for the Force's Review of Contact Management / 101.
- iii) That the OPCC would provide Panel Members with confirmation or otherwise, that exit interviews are in place for staff leaving Atlas Court.

9 PCC'S ANNUAL REPORT 2018/19

Members were presented with the PCC's draft Annual Report 2018/19 and reminded of the Commissioner's statutory responsibility to provide such a report.

Members were asked to provide the Commissioner with the Panel's report (or recommendations) on the Annual Report by 6 September 2019.

Councillor Sansome requested that there be an extension to the date to allow Members to provide the Commissioner with the Panel's response. He commented that the report set out measures, targets and timescales, however, it was difficult to understand if these had been achieved in comparison with the 2017/18 Annual Report.

The Commissioner replied that the report set out progress which had been made in 2018/19 in achieving the priorities and success measures set out in his Police and Crime Plan.

M Buttery added that the PCC's Dashboard listed the outcomes in both quantitative and qualitative data.

Councillor Grocutt commented that the Annual Report should reflect the value of police officers and the work which they carry out on a daily basis. She added that there was very little information contained in the report about the re-introduction of Neighbourhood Policing, which would give the public reassurance around the steps which had been taken by the Force to increase police visibility in local neighbourhoods.

The Commissioner thanked Councillor Grocutt for her comments and stated that he would consider adding further information in the Annual Report in relation to the re-introduction of Neighbourhood Policing.

Councillor Khayum asked if the timescale for producing and publishing the Annual Report could be reduced to ensure it was timely.

M Buttery explained that, due to the timings of Panel meetings and some of the performance indicator data contained within the report not being fully audited until July by the Office for National Statistics, it had been difficult to present the report to the Panel prior to today's meeting. She agreed to explore the feasibility of submitting the report to the Panel in July next year.

Councillor Khayum suggested that the Annual Report include details of the outcomes of the Community Grants allocated during 2018/19 and the impacts and benefits the grants had to the recipients.

The Commissioner acknowledged the suggestion.

RESOLVED – That the Police and Crime Panel:-

- i) Received and commented on the PCC's draft Annual Report; and
- ii) Agreed to provide the PCC with the Panel's report (or recommendations) on the Annual Report by 6 September 2019, as outlined above.

10 MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (APRIL - JUNE 2019)

A report of the Commissioner was submitted to present the Quarterly Report for the period April-June 2019, produced from the developing Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report also aimed to provide information about how the police and partners as well as the Office of the PCC (OPCC) are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire. A copy of the Quarterly Report was presented at Appendix A to the report for Members' information.

Councillor Nevett commented that the number of Stop and Searches conducted by the Force had increased significantly in June 2019. He asked what action was taken by the Force after Stop and Searches had been carried out.

K Wright explained that the Commissioner would not wish to see Stop and Searches increasing without positive outcomes being achieved by the Force.

The Commissioner assured the Panel that the number of Stop and Searches conducted by the Force was closely monitored by the Independent Ethics Panel, to ensure that they are carried out proportionately and fairly.

Councillor Grocutt asked if information could be provided on the number of individuals who had completed the Stop and Search Survey against the number of individuals who had been subject to stop and search.

The Commissioner acknowledged the request and agreed to raise with the Force.

Councillor Sansome asked if data was available in relation to the number of complaints the Force had received regarding Stop and Search.

S Parkin confirmed that there had been no complaints received in this area.

Councillor Otten referred to the graphs in the report regarding 'Protecting Vulnerable People'. He asked if South Yorkshire Police's performance was good or bad in comparison with other Forces.

M Buttery explained that the performance measures were unique to South Yorkshire and had been selected to match the priorities in the Commissioner's Police and Crime Plan.

The Commissioner added that his Office would attempt to carry out a wider comparison in future reports if data was available from other Forces who were measuring a similar area of performance.

Councillor Sansome noted that youth re-offending had increased; however, in comparison with other areas, this was below the national average. He asked if a comparison could be provided in future reports.

The Commissioner acknowledged the request.

Councillor Grocutt referred to Section 3 of the report 'Treating People Fairly'. She asked if information could be provided on the number of Direct Entries into the Force along with details of their protected characteristics. Furthermore, she asked if Direct Entries into the Force were considered value for money.

The Commissioner acknowledged the request. He agreed to investigate and provide details outside of today's meeting.

Councillor Khayum asked how many arrests there had been in relation to Domestic Abuse which had led to prosecution.

The Commissioner suggested that he would consider presenting a report at a future Panel meeting on the rates of convictions.

M Buttery added that this area would also be examined by the Local Criminal Justice Board and data presented to Members outside of today's meeting.

Councillor Garbutt asked if future reports could include information on Wildlife Crime. He commented that he had been made aware that Sheffield and Rotherham Wildlife Trust had recently met with the Chief Constable to discuss Wildlife Crime and the difficulty of not having witnesses.

The Commissioner commented that he had also met with some of the South Yorkshire Wildlife organisations to discuss Wildlife Crime. He assured Panel Members that a South Yorkshire Strategy was in place for dealing with Wildlife Crime and that Officers had been trained in dealing with Wildlife Crime.

The Commissioner highlighted that policing Wildlife Crime was very difficult to follow-up and prosecute individuals due to the vast areas of moorlands in South Yorkshire.

Councillor Garbutt commented that, in his opinion, the Police had not always tested statements provided by individuals such as gamekeepers or landowners.

The Commissioner assured Panel Members that the Police did not take the word of one individual; they would always investigate both sides.

**RESOLVED – That Members of the Police and Crime Panel:-**

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that the OPCC would provide information on the number of individuals who had completed the Stop and Search Survey against the number of individuals who had been subject to Stop and Search.
- iii) Noted that the OPCC would attempt to carry out a wider comparison in future reports if data was available from other Forces who were measuring a similar area of performance.

- iv) Noted that the OPCC would include a national and local comparison on youth re-offending in future reports.
- v) Noted that the OPCC would provide information on the number of Direct Entries into the Force along with details of their protected characteristics and if Direct Entries were considered value for money.
- vi) Noted that the OPCC would provide information on the number of arrests that had been made in relation to Domestic Abuse which had led to prosecution.

**11 USE OF RESOURCES - QUARTER ONE BUDGET MONITORING 2019/20**

The Commissioner introduced a report which provided Members of the Panel with a summary of the forecast financial position for the period 1 April 2019 to 30 June 2019. The report covered the budget managed by the Chief Constable of South Yorkshire Police force and budgets managed by the Office of the Police and Crime Commissioner.

As at 30 June 2019, the projected year end outturn position was a £3.056m underspend on the Chief Constable's budget, and a small forecast underspend of £26k on the PCC and OPCC budget.

Members were informed that the main reasons for the quarter one forecasted variances related to pay and overtime. A summary of the forecasted underspends were set out in the report for Members' information.

Councillor Nevett noted that there were currently 22 vacancies within Atlas Court. He asked if additional training courses could be provided to allow the Force to recruit more staff in Atlas Court.

M Clements replied that the Commissioner had already put this question to the Force and that a reply was awaited.

Councillor Otten asked if a smaller capital programme would now be appropriate to enable the capital programme to be more accurate.

The Commissioner replied that he had requested a 'deep dive' into the Force's capital programme, and that a zero based capital programme and budget be produced which was deliverable in the coming year. A revised capital programme for 2019/20 would be presented at the October meeting of the Public Accountability Board for approval.

Councillor Grocutt raised concerns around Government grant funding and the requirement for grants to be spent within a set timeframe. She stated that conversations needed to take place with Government to highlight the extra pressures this creates for Forces.

Councillor Grocutt also asked how many police officers had been seconded from frontline response and Neighbourhood Policing Teams to the new unit established to deal with 'surge' enforcement. She also asked if there had been any impacts on the performance of both response and Neighbourhood Policing Teams.

Furthermore, from a health and wellbeing point, Councillor Grocutt had noted that officers and dogs in the Force's Dog Section were working overtime.

The Commissioner replied that 'surge' funding was for one year only, after this officers would return to their substantive posts. Additionally, the Commissioner had made representations to the Government through the Association of Police and Crime Commissioners (APCC) around temporary funding and there being a need not to distort current policing priorities.

M Buttery added that the OPCC would raise these concerns via its membership of several national associations.

Councillor Sansome commented that the Panel was a Member of the National Association of Police, Fire and Crime Panels – he stated that discussions needed to take place with the interim Vice-Chair of the Association with regards to developing a joint position statement.

In relation to the Dog Section, the Commissioner stated that a Review of the Force's Dog Section was currently taking place. As part of the Commissioner's independent Custody Visiting Scheme, a volunteer had recently been recruited to the Police Dog Welfare Scheme to independently monitor the welfare of animals in the Force's care.

Councillor Sansome asked the Commissioner if he was concerned about the loss of local knowledge and expertise in neighbourhood teams following 40 PCSOs applying to become police officers.

The Commissioner replied that this was a matter of operational balance. New police officers would become acquainted with their neighbourhoods and have the powers to deal with local issues. The Commissioner provided the Panel with reassurances that he would continue to monitor this issue.

On a separate issue, Councillor Wilkinson formally stated that she wished to step-down as Doncaster's representative on the Panel's Budget Working Group to allow Councillor Nevett, as the Panel's new Chair, to take up her place.

The Panel agreed to Councillor Wilkinson's request.

**RESOLVED – That Police and Crime Panel Members:-**

- i) Scrutinised the reports and noted the forecast revenue and capital financial positions as at Quarter One (period ending 30 June 2019).
- ii) Noted that the Commissioner's Chief Executive would raise the Panel's concerns around Government grant funding via its membership of several national associations.

12 HOME OFFICE FUNDING - REDUCING VIOLENCE CRIME / VIOLENCE REDUCTION UNIT / SOUTH YORKSHIRE SURGE ACTIVITY / EARLY INTERVENTION FUNDING

A report was presented to provide the Panel with information on additional Home Office funding received in 2019/20, specifically the funding of South Yorkshire Police Surge Activity, Violence Reduction Unit (VRU), and an update on the Early Intervention Youth Fund.

S Chu referred to the Terms of Reference of the South Yorkshire Violence Reduction Executive Board. He asked the Commissioner if he would consider providing an allowance or travel expenses for third sector representatives to attend Board meetings.

The Commissioner acknowledged the suggestion and agreed to explore further.

Councillor Garbutt referred to the Early Intervention Youth Fund Project '0114' – Sheffield. He asked if he could be provided with details of the ten schools in Sheffield where current delivery was taking place.

The Commissioner acknowledged the request and agreed to provide information following today's meeting.

Councillor Garbutt reported that he had been approached by a number of individuals to ask if the 'Knife Angel' monument could be hosted in South Yorkshire.

The Commissioner replied that discussions were currently taking place with the Force's VRU Co-ordinator to consider the likely impact, benefits, financing and where the 'Knife Angel' monument would be hosted in South Yorkshire, before a decision could be made.

RESOLVED – That Police and Crime Panel Members:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that the Commissioner had agreed to explore the possibility of providing an allowance or travel expenses for third sector representatives attending South Yorkshire Violence Reduction Executive Board meetings.
- iii) Noted that the OPCC would provide information to Councillor Garbutt setting out details of the ten schools engaged in the Early Intervention Youth Fund Project '0114' – Sheffield.

13 PROCEEDS OF CRIME ACT (POCA) - SOUTH YORKSHIRE'S APPROACH

A report was presented to inform Members of the Police and Crime Commissioner's intention to make more explicit the link between the 'Proceeds of Crime' Community Grant Scheme and cash seized, forfeited and confiscated under the Proceeds of Crime Act 2002 to communities, as permitted by Financial Regulations.

The report informed Members that, on 23 August, after consultation with the Chief Constable, the Commissioner had approved a proposal to reinstate a 'Proceeds of Crime' community grants scheme funded from one third of the 'incentivised fund' received from the Home Office, with the remainder of Home Office funds being used by the Force for operational purposes aligned to the Commissioner's Police and Crime Plan priorities for South Yorkshire. Community projects and initiatives would be directly funded by cash seized from criminals.

A Carter commended the report and welcomed the positive steps taken by the Chief Constable and Commissioner to reinstate a 'Proceeds of Crime' community grants scheme, something which he had always championed.

In response to a question from Councillor Otten, the Commissioner confirmed that, in relation to POCA monies obtained from sex workers, he had not considered the implications of this action and agreed to explore further.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the report and commented on any matters arising.
- ii) Noted that the Commissioner had agreed to find out whether any POCA monies were obtained from sex workers.

14 DIGITAL POLICING: THE ETHICAL ISSUES ARISING FROM DIGITAL POLICING TERMS OF REFERENCE

A report of the Police and Crime Commissioner was submitted to provide Members of the Police and Crime Panel with the Terms of Reference, agreed by the Independent Ethics Panel for their review of the ethical issues arising from digital policing at their meeting held on 20 June 2019.

The Terms of Reference included an outline of the aim and background to the piece of work as well as a description of the methodology, timescales, scope, resources and outputs.

Members noted that, depending on the operational sensitivity of the results of the review, the OPCC would determine with the Commissioner what update could be provided to the Panel on the conclusion of this work.

Councillor Grocutt asked if there was any national or Home Office guidance on Digital Policing.

M Buttery replied that guidance is available via the College of Policing. The Commissioner said that there was a national Strategy. The Force would take cognisance of this, and it would feature as background material to the review.

K Wright added that, locally, Policies, Frameworks and legal aspects had been developed. He confirmed that national Frameworks were currently being developed.

RESOLVED – That Police and Crime Panel Members noted the terms of reference for information and assurance purposes.

15 PCC DECISIONS

A report of the Police and Crime Commissioner was presented to provide Members of the Panel with information on the decisions taken by the Commissioner since the last meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

16 LEARNING & DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

Members noted that the National Police, Fire and Crime Panels Conference would be held on 18<sup>th</sup> and 19<sup>th</sup> November in Warwick. Councillor Sansome, Councillor Grocutt and A Carter had expressed an interest in attending the conference.

If any other Members wished to attend the conference they were asked to notify L Noble as soon as possible to allow bookings to be made.

M Buttery informed Members that, should they wish to spend any time with the OPCC to help expand their knowledge of its functions and operations, arrangements could be made to provide Members with a learning and development session.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the update.
- ii) Provide suggestions for future learning and development.

17 WORK PROGRAMME / PAB MEETING DATES

Members considered the 2019/20 Work Programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and / or holding the Commissioner to account.

All issues would be given full consideration by the Chair, Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

An amended schedule of future PAB meeting dates were circulated at the meeting for Members' information.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2019/20 Work Programme.

18 DATE AND TIME OF THE NEXT MEETING

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 2<sup>nd</sup> December 2019, 1:00 pm in Meeting Room 14, Town Hall, Church Street, Barnsley.

CHAIR



# TEAM DONCASTER STRATEGIC PARTNERSHIP

27th August 2019

## **Present:**

Mayor Ros Jones (Chair); Dolly Agoro (Vice Chair Inclusion and Fairness Forum); Damian Allen, Doncaster Council; Cllr Rachael Blake; Dan Fell, Doncaster Chamber; Cllr Nuala Fennelly; Akeela Mohammed (Chair Inclusion and Fairness Forum); Rob Moore (representing Doncaster Children's Services Trust); Shaun Morley (South Yorkshire Police); Richard Parker (Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust); Jackie Pederson (Doncaster Clinical Commissioning Group); Sharon Thorpe (Dept. for Work & Pensions); and Anne Tyrrell, Doncaster College.

**Also in attendance from Doncaster Council:** Riana Nelson, Lee Tillman and Allan Wiltshire.

Scott Cardwell (For Agenda Item 7: Local Plan)

Karen Hall and Rebecca Moisley, Dept. for Work & Pensions – Observers

## **1. Climate Change and Sustainability: Climate and Biodiversity Emergency Declaration**

A Team Doncaster Climate Change Group chaired by The Rt. Hon. Ed Miliband, MP has now been formed. All partners agreed to:

- a) Share their efforts currently underway to address Climate Change to learn from experiences;
- b) Join the 'Sound the Alarm for Climate Change' event on the 20th September 2019 in Sir Nigel Gresley Square or consider how they could mark the day;
- c) Explore ways each organisation can do more to address climate change; and
- d) Consider how agencies can support the Mayoral Declaration at Full Council on 19th September 2019 by attending; and signing up to a climate change pledge.

## **2. Doncaster Talks 2019, DGT Summit and Doncaster Growing Together 2.0**

Partners were advised of ways they can help 'Doncaster Talks' to be a success: by volunteering to take part; building 'Doncaster Talks' into any community facing events they are holding; or making links to 'Doncaster Talks' through websites. There is potential to use 'Doncaster Talks' as an online platform beyond this exercise. Using it to feedback on the issues raised during the Listening Exercise; and provide information on what is being done to address those issues; inform proactive and wider communications across a range of issues and subjects; and act as a vehicle for ongoing conversations and planning around area governance (a regular focus based on local issues).

It was confirmed that the TD Annual Partnership Summit will be held on Friday 8th November 2019 at 9am-2pm.

Key Sessions will include:

**Session 1 – What do we Know?** Treasury of Local Wisdom; an interactive session to enable people to understand and discuss results of Doncaster Talks 2019 (DT19) and the launch of the State of the Borough.

**Session 2 – What do we do now?** Key discussion on key themes arising from Doncaster Talks; and interactive and creative session that explores what our response should be.

Key Stage Pieces will include: a key note speech – Environment and Climate Rt. Hon. Ed Miliband, MP; and the launch of Inclusion & Fairness Forum – Dolly Agoro/ Akeela Mohammed.

DGT 2.0 development work will take place between November 2019 and Spring 2020; individual partnership organisational priorities will be explored for check and alignment; and time will be planned in to ensure Team Doncaster have time to explore emerging themes and priorities early in 2020.

## **3. Brexit Update and Preparations**

A Team Doncaster Brexit Group is to be established (partners to nominate appropriate member from their organisation) to consider cross sector implications, issues and responses at a Doncaster level that will complement existing arrangements; the risk of potential economic shock; the impact upon numbers of JSA claimants and re-training requirements; and our role as anchor institutions to mitigate the impact, together with the role wider lobbying may play in terms of what we can do to make our economy more resilient – e.g. releasing the Shared Prosperity Fund.

#### **4. Sheffield City Region Governance Arrangements and Devolution Update**

Partners received an update on the Sheffield City Region governance arrangements and discussed ways to maximize engagement; influence agendas; and collectively ensure Doncaster's priorities are reflected.

#### **5. Local Plan**

An update was presented on the Local Plan, the new Development Plan for the whole Borough of Doncaster, containing both strategic and detailed planning policies and proposals to guide the future of development over the next 15+ year plan period to 2035, together with details of the approval timetable. It was agreed that there will be a further discussion on opportunities to engage with developers to mitigate risks around the impact any development will have on the infrastructure, in relation to health. Jackie Pederson acknowledged that there was a requirement for health to make connections to take advantage of this.

#### **6. Any Other Business**

Proposals for the Waterfront Development were raised by The Mayor and partners were advised that discussions are continuing about future plans for the site. Partners briefly discussed:

- a) Some of the modelling currently being undertaken on what the footprint at the site will look like including: traffic (for e.g. with the Yorkshire Ambulance Service on how the site may function for the emergency side); and the town centre infrastructure;
  - b) The wider HE offer for the Waterfront Site (the health campus/teaching and research/university campus/connections to neighbourhood hub work);
  - c) How this was an opportunity to develop a unique 'super-connected' site with a number of potential uses; and
  - d) The need to ensure there was a vision to bring about the decision on this and avoid a piece-meal approach.
- It was then proposed that modelling information could be brought back for discussion at a future meeting, including options for the site.